

**MINUTES OF INTERNATIONAL EXECUTIVE COMMITTEE MEETING  
HELD AT MT CARMEL SPIRITUAL RETREAT CENTRE  
NIAGARA FALLS, CANADA  
OCT 1 – 5, 2007**

ATTENDEES

**Executive Committee**

- Steve and Claudia Schulz – Louisiana IET –  
Married 31 years 4 children 1 granddaughter
- Fr Terry Runstedler – IET Priest – Canada  
Ordained 23 years EE: 22 years  
Chaplain of 2 hospitals and 4 French speaking schools
- Francis and Annette Wattie – Trinidad and Tobago, Int'l Finance Team  
Married 26 yrs 2 children 1 grandson EE 17 years
- Fr Leonard Alfonso – Barbados – Priest - Int'l Finance Team  
Ordained; 21 years EE: 22 years.  
Reported t EE is not very vibrant in Barbados. He has not presented  
any weekends over the past year as of a population of 250 thousand only 4% are  
catholic resulting in few catholic marriages and it is difficult to find teams
- Ronald and Ursula Sobotker – Cape Town, South Africa – Int'l Statistics Team  
Married: 14 years EE: 12 years 2 daughters  
Presently South African Region Couple
- Fr Rohan Smuts – Cape Town, South Africa – Priest Int'l Statistics Team  
Ordained: 8 years EE: 5 years  
Presently South African Region Priest
- Paco and Mali Rocha – Mexico – Outline and Resources Team  
Married: 37 years EE: 24 years 3 sons, 1 grandson
- Fr Javier – Mexico, presently serving in Kenya – Priest – Outline and Resource  
Team  
Ordained: 33 years EE: 16 years  
Presently working on introducing EE in Kenya

## **Regional Representatives**

- John and Mary Saxman – USA – Regional coordinators  
Married: 45 EE: 28 years 2 children 3 grandchildren  
Fr Bill their regional priest was unable to attend, but send his love and regards
- Jose and Barbara Salazar – Trinidad – Caribbean Coordinators  
Married: 44 years EE: 17 years 5 children 8 granddaughters
- Fr Frank Power – Antigua Caribbean Priest  
Ordained: 33 years EE 3 years  
Acknowledged for introducing EE to Antigua
- Bernard and Ginette Charbonneau - Canada - National coordinators  
Married: 44 EE: 15 years 2 sons 3 grandchildren
- Fr Steve Collins – Canada – National Priest  
Ordained: 32 years EE: 17 years
- Peter and Paulette Amsden – Canada – Meeting Liaison  
Married: 29 years 2 children 6 grandchildren
- Luis and Maribel Cardenas - Mexico – Regional coordinators  
Married: 24 years EE: 14 years 4 children
- Fr Manolo Castiollanos – Mexico - Regional Priest  
Ordained: 17 years EE: 10 years  
Fr celebrated his 18<sup>th</sup> anniversary of ordination on Oct 4<sup>th</sup>
- Herbert and Monica Rubio – Regional Team Central America and Spanish speaking Caribbean  
Married: 17 years EE: 12 years 3 children

Day 1 – Monday 1<sup>st</sup> October

Opening mass celebrated by Fr Tery (Mass of Feast of St Therese) followed by introductions of attendees

## **DAY 2 - Tuesday 2<sup>nd</sup> October**

Mass - celebrated by Fr Javier

Meeting started with discussions on the agenda – accepted as presented

### **MINUTES**

Minutes of 2006 had been approved and posted on the website; however, few minor errors were subsequently identified. Amended copies were distributed for comments. Amendments made and accepted.

### **REGIONAL REPORTS**

#### **Central America and Spanish Speaking Caribbean**

Region is made up of 8 countries: Panama

Cuba

Dominican Republic

Costa Rica

El Salvador

Guatemala

Honduras

Nicaragua

Consist of 13 Dioceses. Held 49 weekends during 2006 with 803 couples attending  
There are 90 team couples and 39 priests.

3 enrichment retreats were held in 3 countries with 32 couples attending

A handbook for the region was finalized in January 2007

#### **English Speaking Caribbean**

English speaking Caribbean comprises:

- Trinidad and Tobago
- Barbados
- Antigua
- Dominica
- Grenada

EE continues to be represented on the islands

Trinidad and Tobago celebrated their 25<sup>th</sup> Anniversary in June (actual anniversary was March) blessed to have Steve and Claudia present. They were also able to visit the community in Antigua. Thanks to Fr Frank for being a wonderful host. During their visit Steve and Claudia met with the Bishop and Archbishop of Antigua / Trinidad and Tobago and they both pledged their continued support.

At the celebration Steve and Claudia conducted a workshop on the new Married Sexual Intimacy talk. This was very beneficial as all the islands were represented.

A request was made for \$1,500.00 for expansion to St Lucia

**Based on the above Mexico requested Steve and Claudia attend their regional meeting in 2008 to present the new MSI outline**

**Jamaica was identified as a possible expansion prospect in the English speaking Caribbean. United States was asked to assist. They requested a contact. Fr Frank promised to assist in making contact through his Bishop.**

➤ **Southern Africa**

Consists of 3 Archdiocese. Weekends are presented  
Cape Town  
Durban  
Johannesburg

18 weekends were held with 441 couples attending. All three regions are presenting the new MSI talk and it has been favorably received by both presenting teams and couples.

Region receives good support from the Catholic Bishops Conference of the country.

They are presently working on starting CEE in Kenya. The team from Kenya identified to assist has been invited to Cape Town to observe a weekend. A request for assistance of \$3,400.00 was made to assist in defraying the cost of airfare. Cape Town would meet the other expenses. Archbishop of Nairobi is very supportive.

We were advised that the correct name of the region is Southern Africa.

➤ **United States**

**Review of CEE Outline**

Outline Revision Committee (ORC) has been working on updating the current outline for the past 1 ½ years. They have met twice and are scheduled to meet with the National

Board in October, 2007. **Regions were asked to submit information for consideration by the ORC.**

**Outline Changes:** John and Mary The outline has been reviewed and the task force is presently working on a frame work to present to the Board. They are looking at combining some talks and eliminating some. They have 3 things they want to do

1. start Friday with sacrament and mentioned various ways until we get to the sacrament talk
2. Start encounter with me with family of origin. And weave this into other concepts of the weekend
  
3. values – have not worked that out yet

Changes – to keep our tradition of writing and sharing

The board wants the outline revision committee to do an outline which gives room for people to share their personal experiences and personality in the talks.

Saxmans received communication from Canada – information from their Bishop on the changes he recommended after experiencing a weekend. They also referred to Bishop Skylstad who agrees with changes they have recommended.

Areas recommended for change by Bishops

Skylstad - language updating

More flexibility

Not to lose personal sharing

Conflict resolution

Communication about dealing about finances

Canadian Bishop - More specific teachings of the church

Forgiveness should have reference of hurts in the past

Anticipated deadline October, 2008 for roll out whole outline

Bernard suggested, we should have a session on communication skills early in the weekend. In Canada, they do a 15 minute communication segment first on the weekend. John Saxman asked Bernard to forward their talk for review by the ORC

All regions were asked to submit their input for consideration.

**Online Registration**

Many communities have developed websites with online registrations and credit card payments.

### **Website**

Problems experienced in the management of the website. A new couple was appointed in July. Moving to another server that is easier to maintain. National Board is exploring the feasibility of paying a professional webmaster to maintain the site.

### **Horizons**

Hurricane Katrina interfered with the production of Horizons as the Editors are from New Orleans. Now back on track and the newsletter is being posted on the web site. A decision was made to provide several copies of the Horizons to each local community free of charge for a year in order to increase awareness.

### **International fund drive**

Contributions have not been as strong as before. National board authorized a one time donation of \$15,000.00 to International as the board was impressed with the expansion work being done by the community. **Pittsburgh would like to adopt a developing region or community and form a partnership where Pittsburgh could donate directly to that area. They would be working with Steve and Claudia to get this started.**

### **Cheque of \$15,000.00 presented by John and Mary to Steve and Claudia.**

John and Mary advised that Bishop Boland is retiring and they are presently speaking to Bishop Skylstad to assume role of Episcopal moderator.

### **Vatican Representation**

At the 2006 meeting John and Mary were asked to enquire of Bishop Skylstad if there were any taxes due. They advised that he was unaware of any taxes which were collected from lay ministries. **John and Mary were asked to continue following up the possibility of Vatican representation with Bishop Boland**

### **2008 National Convention**

Where: Wichita, Kansas When: 3<sup>rd</sup> – 5<sup>th</sup> October, 2008

The community is excited and working on ways to increase attendance.

Space has been reserved at their local retreat centre to hold the Committee meeting (Sept. 29<sup>th</sup> to Oct. 3<sup>rd</sup>). It is a beautiful site and they have been able together with Steve and Claudia to negotiate approximate cost of Couple: US\$250 Priest: US\$175.00

**Attendees please note: airport of entry Wichita Airport  
Steve and Claudia to be advised of attendance and flight details by end of August**

➤ **Mexico**

Weekends are given in 29 diocese. 123 weekends with 2253 couples were presented in 2006. There are 164 team couples and 37 priests. More than 50% of team couples are junior.

A survey was done of the couples attending the weekend and over 90% reported that the new MSI talk was too high.

A magazine DIME is produced quarterly

An enrichment retreat was held in July 2006 with 26 married couples and 9 priests

There continues to be a problem of non acceptance by the Church of CEE as an approved marriage preparation program in Costa Rica. Church feels its ok for couples to do EE in addition to approved program. **Fr Tery suggested that co coordinators contact Bishops to identify EE's role. Ginette suggested that Herbert and Monica and / or the Pachecos experience the preparation program being promoted by the Bishop in Costa Rica.**

Steve and Claudia Schulz attended the regional meeting in January 2007 which was held in Santo Domingo

**A request was made for assistance of \$2,500.00 to assist with 2 weekends in Cuba and \$1,000.00 for expansion to Nicaragua.**

Discussion about use of name CEE by regions/ areas not aligned to ICEE. Legal implications as CEE is a registered legal entity. Resolution - Steve and Claudia are to communicate with all communities reminding them of need to follow the outline of CEE in order to continue using the name.

**There were questions/discussions about whether the name CEE is registered for worldwide use or only in the United States. Steve and Claudia to seek legal clarification.**

## Day 3 – Wednesday 3<sup>rd</sup> October

Mass – Celebrated Fr Rohan

### Regional reports cont'd

#### ➤ Singapore

#### Consists of Singapore, Manila and Penang

18 weekends with an average of 30 – 32 couples on each weekend.

Board met once per month in 2006

Singapore was host for the 3<sup>rd</sup> East Asia EE conference which was held 15<sup>th</sup> to 17<sup>th</sup> September, 2006. The East Asia Liason Team and Fr Gary and Ann Bach of IET attended.

#### ➤ Canada

Bilingual- French / English. Weekends are presented in both languages (separate weekends)

Website recently updated as many couples use it for information / registration.

Experiencing difficulty in recruiting new teams.

There is also a problem with some Bishops accepting EE. They plan to meet with the Bishops of the Province to promote CEE. One Bishop presented a weekend. He is on the Ontario Bishop's Board. **He made some suggestions which were passed on to John and Mary (see United States report under Outline Review)**

He was touched by their use of “hands of the couple / Hands of a Priest” After discussion it was felt this could be adopted by other communities.

There is a cost of \$5 per copy funds are used for scholarships for priests etc

**Task: Fr Tery and Bernard and Ginette are to enquire about approval / legal ramifications**



It was also announced that Canada had decided to make a special contribution of \$500.00 to International for expansion.

Canada also presented a list of 5 Questions for discussion

- (1) Who is the United States contact person for couples and priests from Canada willing to travel to the US to give weekends or to roster couples and priests to Canada from the US?

Reply by John and Mary; there is no couple for Canada. There is a travel team coordinator for each district in the United States. **Saxmans to advise names of couples.**

- (2) What is the policy on interfaith couples as presenters?

Ans: This was addressed in 2004 at the Virginia meeting. Bishop Rules. There are communities which have interfaith teams, United States, South Africa. The agreement of the community and Bishop should be obtained. The only condition should be that the couple should be in a sacramental marriage i.e. both baptized, live sacrament, marriage accepted by the church. There followed great discussion of Sacramental marriage, the following was agreed as a definition:-

### **Sacramental couple**

There are two kinds of marriage within the Catholic Church – Natural Bond Marriages and Sacramental Marriages. A marriage between a catholic and a non baptized person is not sacramental but natural bond can be dissolved in favor of the faith. A couple in a natural bond marriage cannot be a presenting team.

The marriage of any baptized Catholic with any other validly baptized person is a sacrament. There are some Christian denominations and sects which claim to be Christian which are not. Eg Salvation Army claims to be Christian but do not have baptism, Jehovah Witnesses and Mormons do not believe in the divinity of Christ in the same way we do so their baptisms are invalid. There are also churches which do not baptize in the Trinitarian form, thus making their baptisms invalid. A valid baptism must be in Trinitarian form and must include a flow of water over the head

**The handbook is to be updated to reflect the above definition.**

South Africa advised that it is not without problems. Ronald shared that South Africa has a population with 5% Catholic. They therefore introduced interfaith teams. **They have**

**an outline for interfaith teams; this is to be forwarded to Paco and Mali for distribution**

- 3) On the international statistics form do we need to add another section Non Christian / Non Catholic

Ans: No need. Accounted under Non Catholic / Non Catholic

- 4) NFP is now in two talks Becoming a family and Married Sexual Intimacy. What is the reasoning behind that? We are all experiencing difficulty getting people to talk about NFP in the context of the few minutes allowed. What is the solution? Could a CD be produced by CEE to meet the mandate?

Ans: Becoming a family is a senior talk and married sexual intimacy allows the junior couple to share on the same topic. Some diocese allow a team to present NFP. There are videos available. **Claudia is to advise information on one which depicts the couple aspect and joys of NFP.**

Fr Leonard shared some information on Theology of the Body

**South Africa advised that they use a video, Fr Rohan is to forward to Steve and Claudia.**

**ALL COMMUNITIES ARE ASKED TO SHARE ANY RESOURCE WHICH THEY MAY HAVE, CONTACT INFORMATION, VIDEOS CDS ETC TO STEVE AND CLAUDIA**

➤ **India**

Sent their prayers for a successful meeting.

Community celebrated their 25<sup>th</sup> Anniversary with a rally which the Bishop attended. They have prepared 9379 couples in their 25 years.

13 weekends presented – 515 couples attended 437 catholic / catholic 76 mixed and 2 non Christian / non Christian

No of couples Catholic / Hindu appears to be on the increase.

The programme is accepted and very helpful

Day ended with closing prayers at 9.50pm

Day 4 – Thursday 4<sup>th</sup> October

Anniversary of priestly ordination of Fr Javier and Fr Manolo

## **TEAM REPORTS**

### ➤ STATISTICS

Presented by Ronald and Ursula and Fr Rohan

For the regions which submitted reports:

No of weekends	123
No of Couples	5,900

It was suggested that there should be a comparison of statistics with previous year

The Statistics Team experienced difficulty in collating report as:

- Reporting period was not standardized
- Regional reports without statistics were submitted
- All reports were not submitted

Reports were received from the following areas:

South America South, Canada, South America North, Mumbai, Southern Africa, English Speaking Caribbean, Spanish Speaking Caribbean, Mexico and East Asia.

The information required to compile the Statistics report are:

- General information regarding region, member countries, population and percentage of population which is catholic.
- Church information with regards to number of dioceses, number of marriages and the number of catholic marriages.
- CEE information – how many dioceses have CEE as a marriage preparation programme and which dioceses are expansion areas.
- Weekend information – How many couples attended the weekends and No of weekends presented.

- Information regarding faith dimension of the engaged couples that attend these weekends
- Information pertaining to couple and team priests
- Post encounter information
- Classification of those communities of CEE that are self sustaining or dependant or those that are active or inactive and those with the possibility of expansion.
- The history of CEE in a particular area that includes the foundation of the movement and the former teams and their respective information.

**Task: During discussion it was identified that regions may be unaware of the information required for their Regional / Statistics Reports. The Watties and Sobotkers are to develop a format and submit to Steve and Claudia by 28<sup>th</sup> February, 2008**

#### POST ENCOUNTER

This is mainly presented in Spanish speaking countries.

#### CONTACT

All weekend information, leadership changes, statistics and other notices should be sent to [ice.statistics@yahoo.com](mailto:ice.statistics@yahoo.com), so that the information could be shared with the international community.

**AFTER DISCUSSION IT WAS AGREED THAT THE REPORTING PERIOD WOULD BE CHANGED TO CALENDER YEAR WITH STATISTICS TO BE SUBMITTED HALF YEARLY**

**Steve and Claudia are to contact dormant communities or those with whom we have lost contact eg England / Colombia**

- **Outline and Weekend Resources**

Presented by Paco and Mali and Fr Javier

Report presented

**Paco and Mali are to send translation of enrichment outline to be circulated to English speaking communities. PS Enrichment is for young couples, not teams.**

**Ronald and Ursula to send copy of English Post Encounter and enrichment to Steve and Claudia.**

➤ **Finance**

**Presented by Francis and Annette Wattie and Fr Leonard**

<b>Contributions and Donations</b>	<b>\$17,379.85</b>	
<b>Assistance to countries</b>	<b>\$ 3,170.00</b>	
<b>Operating Expenses</b>	<b>\$ 4,682.36</b>	
<b>Executive Committee Meeting Expenses</b>	<b>\$ 7,624.82</b>	
<b>Int'l Board Meeting Expenses</b>	<b>\$ 12,328.48</b>	
<b>Bank balance at 30.9.06</b>		<b>\$19,559.14</b>
<b>Balance at 31/8/07</b>		<b>\$ 9,133.33</b>

Contributions of US\$2.00 per couple should be sent to:

Francis and Annette Wattie  
Lot 90 Findhorn Road,  
West Park,  
Cocoyea Village,  
San Fernando,  
Trinidad W.I

The reduction in contributions from the United States was noted. John and Mary advised a new method was introduced and there may have been some confusion. John and Mary and Steve and Claudia are to try and rectify.

Fr Leonard reminded everyone that this was his last meeting. The Watties have asked Fr Frank Power to assume the position of Finance priest.

➤ **Committee Meeting**

**The members of the committee met and the following were the decisions agreed:-**

Financial allocations

**\$3,500 – Kenya expansion. Steve and Claudia are to dispatch a letter to Bishop Rafael Ndingi thanking him for allowing CEE in Nairobi**

**\$1,500 expansion to Antigua**

**\$2,000 – Cuba weekend expenses**

**\$1,050 – Nicaragua**

**\$ 750 – Argentina**

**It was agreed to ask Canada to assist Cuba as many Canadians travel to Cuba often.**

Ask John and Mary to solicit support from Pittsburg for Kenya expansion

The request for assistance for the regional meeting from Spanish speaking Caribbean was denied as it was not an eligible expense.

**Steve and Claudia are to contact Singapore for clarification on their request**

**It was also agreed that communities should avoid assisting regions directly.  
Donations / assistance should be channeled through the IET for control**

**Travel to the United States by Fr Terry to meet with Steve and Claudia in order to conduct ICEE business was also approved.**

The proposals which were submitted by Juan Simon and Patricia at the Houston meeting were discussed:

**5<sup>TH</sup> Day 5<sup>th</sup> October**

➤ **Other Matters Discussed**

➤ **2008 committee meeting**

Wichita, Kansas Sept 29<sup>th</sup> to Oct 3<sup>rd</sup>

Spiritual Life Centre [www.slchwicita.org](http://www.slchwicita.org)

Cost \$250 per couple

\$175 per priest

➤ **United States Convention**

Venue: Hyatt Regency - \$105 per night

Registration: \$190 per couple \$85 single

Date: 3<sup>rd</sup> – 5<sup>th</sup> October, 2008

➤ **Other Matters**

Resources

- Regions were asked to send resources that they have successfully used to get on Board with Bishops. Mexico advised that they send greetings to their bishops on their birthdays.
- Yahoo – Paco and Mali would look into and advise if we need it.
- Regions were encouraged to submit bids for 2009 meeting. Only bid received so far is from Manila Philippines. **Bid Forms can be requested from Steve and Claudia**
- Jds of committee members in minutes 2006 Paco and Mali are to circulate copies from Mexico's handbook.

**Website**

- Steve and Claudia to correct the links which are no longer in use on the website  
Regions are to submit information for inclusion

www:icee.tv

- **Volunteers to assist with developing web page and to maintain site would be appreciated.**

- Steve explained the rotation of the committee

IET first year of first term

Stats First year of first term

Finance First year of 2<sup>nd</sup> term

Outline Team - second year of second term

**Incorrect links are on the US website. Saxmans have committed to update**

- **Engaged Encounter Song**

It was agreed that it would be nice to adopt an International Engaged Encounter Song. Presently communities use several different songs. The following were the songs used by the communities represented:-

**Mexico**

**Trinidad & Tobago**

**Guatemala**

**Southern Africa**

**Canada**

**The impossible Dream**

**Go Tell Everyone**

**Eres Tu**

**There's a new World**

**We're ready for the journey**

Canada played their song and we all liked it. **A decision was taken to ask communities to submit suggestions on a possible song before a decision is taken.**

- **Task list 2006 meeting** - this was discussed.

The new task list from the 2007 meeting was also discussed (see below)



	<b>Assignee</b>	<b>Task</b>	<b>Remarks</b>
1	Steve & Claudia	Follow up – Knights of Columbus for article in Columbia	Not done. After discussions it was agreed To pursue. Carried Forward
2.	Steve & Claudia	To assist communities in personalizing sharing on marriage sexual intimacy.	On Going. Delete Communities to contact on a needs basis
3.	Steve & Claudia	Contact Columbia Community.	Done. Contacted Fr Gilberto. Dues Received. Delete
4.	Steve & Claudia	Seek feedback from regions re: outline update and channel information to the Saxmans to be submitted to the outline review committee.	Delete
5.	All Regional Coordinators	To submit feedback by December 1, 2007.	Delete
6.	Steve & Claudia	To contact Bachs for update on their attempts to Contact/meet with community in England.	Unable to determine contact in England. Monica to try through ME. Carolyn to Advise us of Episcopal Moderator. Carried Forward
7.	Steve & Claudia	To send out communication to all regions Re: Hosting Board Meeting in 2009. Sample bid form to be sent.	Done. Delete
8.	Steve & Claudia	To update Handbook re: types of marriage Sacramental between Christian (Catholic)/non Christian.	Wording finalized at this meeting. Handbook to be updated.
9.	Steve & Claudia	To liaise with committee members re: completion of terms of reference for committee members/ Regional Coordinators include information in handbook(see #40 )	To be inserted in Handbook and ratified At Board meeting next year. Carried Forward.

10	Steve & Claudia	Distribute new US Handbook to regions	Done. Delete
11	Steve & Claudia	Contact Greg & Linda Powers in Australia re: Promoting EE at world youth day next July.	World Youth Day was not interested in our participation. Delete
12	Steve & Claudia	Follow up expansion to Miami..	They have their own programme and are Satisfied with it. Delete
13	Steve & Claudia	Contact World Leadership of M.E and Retrouville.	To be followed up. C/F
14	Steve & Claudia Bernard & Ginette	(a) E.E. Song –To solicit suggestions from regions. (b) To contact composer of we are on a journey for permission to use our weekends internationally.	Regions to advise new outline team of Their songs. To be discussed at Board Meeting. C/F
15	Steve & Claudia	Send letter of encouragement to New Zealand and Spain.	Done. Delete
16	Steve & Claudia	Develop quarterly newsletter and publish on website.	Horizons Articles translated into Spanish And published on Website. Seen as Sufficient. delete
17	Claudia	To source video presentation couple aspect of NFP and distribute to Regions.	ORT is developing a DVD for EE. One received from Serena. Communities Can order. C/F
18	Steve & Claudia & Fr.Terry	To continue following up possibility of Vatican Recognition.	Fr Terry wrote Archbishop of Toronto for He has advised of the requirements. C/F
19	Steve & Claudia	If Fr Terry goes to World Youth day to assist in promoting EE.	Delete
20	Bernard & Ginette & Fr. Terry	Make contact with author and receive permission re: couple/priest hand (also see #14 (b))	Working on it. Advised permission to alter Would be very expensive.
21	Bernard & Ginette	Approach their community re: Assistance to Cuba.	Not successful. Delete
22	Bernard & Ginette	To forward their communication talk to Steve & Claudia fore review by	Done. Delete

		the ORC.	
23	Monica & Herbert	To contact Cuban Co-ordinator to identify their needs and advise Steve & Claudia/Bernard & Ginette/Fr. Terry.	Items to be sent to Bishop of Havanna. Delete
24	Bernard & Ginette/ Paco & Mali	Bernard & Ginette to forward copies of Power Point presentation for inclusion in library by Paco & Mali.	Done. Delete
25.	Bernard & Ginette	To send to MSI outline to French Community for their feedback.  To try and source information in French on theology of the body from Vatican website.	Done. Delete
26	John & Mary Saxman	Advise Canada of names of District travel team Coordinators.	Done. Delete
27	John & Mary Saxton	Try for financial support for a U.S Community to assist with expansion to Kenya.	IET to continue to encourage Communities To contribute suggested \$2 assessment. The possibility of twining communities is To be considered. C/F
28	Ronald & Ursula/ Fr. Rohan	Send draft of their NFP video presentation to PACO & mail.	Done. Deleted
29	Ronald & Ursula	Send copy of enrichment outline to Steve & Claudia for distribution.	Done. Deleted
30	Ronald & Ursula	Steve & Claudia to send all communication for Regions etc. For distribution i.e. Ronald and Ursula to distribute all information. .	
31	Fr. Rohan/Steve	Work on the possibility of Regions updating their statistics/information online.	Outstanding. To decide on required Information. C/F
32	Fr. Rohan	Provide Power Point aids/banners by 31/1/08.	Delete
33	Ursula/Annette	Develop template for Regional	Accepted. Delete

		Reports. To be submitted to Steve & Claudia by 28/2 for approval and circulation.	
34	Fr. Frank	Advise Steve & Claudia of contact in Jamaica for expansion.	There is a new Bishop. We should give Him chance to settle. C/F
35	Paco & Mali	To send new MSI talk outline to Spanish speaking Caribbean.	Done. Delete
36	Paco & Mali	Prepare Spanish outline and forward to Fr. Terry/Steve & Claudia.	Done. Delete
37	Paco & Mali	Provide enrichment for Engaged Couples outline in English.	Delete. Can be ordered from Resource Team.
38	Paco & Mali	To contact Maldonados to get information re: passwords, useful information which they may have.	Done. Password received. Delete
39	Paco & Mali	Compile library of EE material/resources.	Done. Delete
40	Paco & Mali	Send responsibilities of Regional Coordinators for Mexico handbook to Steve & Claudia.	Done. Delete
41	Francis & Annette	To send letter to Communities reminding of contribution per couple and encouraging them to increase to \$2.	Letter sent. Delete
42	Francis & Annette	(a)To write Wachovia to have address changed to Schultz (b) Change e-mail address to Schultz. contribution	Done. Statements now sent to Schultz Delete
43	Rohan/Ursula/Fr. Rohan	To provide updated directory for Board Members/Regional Coordinators.	In Progress. Communities to advise Changes. C/F
44	Guatemala	Send the Spanish translation of alternatives to Steve & Claudia.	Done. delete
45	Herbert/Monica/	To try and experience marriage	Not possible. Delete

	Pachecos	preparation programme promoted by the church in Costa Rica.	
46	Herbert & Monica	Meet with the Bishop of Costa Rica to communicate re: CEE Costa Rica.	No possible. Delete
47	Herbert & Monica	Follow up with Cesar & Gilda – Letter from Cuba Bishops for inclusion on website.	Received. Delete
48	All communities	Send all NFP Resource/contact information to IET.	Delete
49	Ronald/Ursula/Fr . Rohan	To advise communities of above.	Delete
50	Maribel & Luis	Provide information to website.	Delete
51	Maribel & Luis	Send magazines to Bishops for feedback.	Delete
52	All regions/Steve & Claudia	Steve & Claudia to request & regions submit news from the region to be included in newsletter (#19).  Deadlines 15 <sup>th</sup> Feb. May, Aug, & Nov,08	Delete. To be done annually

Goodbyes were said to Peter and Paulette Amsden who completed their final duty as past Canadian Regional Couple and a presentation made.

Presentations were also made to Fr Leonard and Francis and Annette. Goodbyes were expressed to Father Leonard.

Meeting ended with Mass celebrated by Fr Leonard

Respectfully submitted

Francis and Annette Wattie