



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



**Minutes of International Executive Committee Meeting**

**27<sup>th</sup> September – 1<sup>st</sup> October 2010**

**Held At Camp Brotherhood, Mt Vernon, Washington, USA  
& Quality Inn, Seattle, Washington, USA**

**Attendees:**

**Executive Committee**

- Steve+Claudia Schulz from Louisiana, USA;  
International Executive Team (IET) (discerned 2009, 2<sup>nd</sup> Term 2009-2012);  
Married: 34 years with 4 children & 1 grandchild; EE since 1978 (not continuous).
- Fr Terence Runstedler from Canada, one of 11 siblings;  
IET Priest (discerned 2009, 2<sup>nd</sup> Term 2009-2012);  
Chaplain of 2 hospitals, 2 Catholic and 2 Public schools;  
Ordained: 26 years; EE 25 years.
- Bernard+Ginette Charbonneau from Canada;  
Team A – Stats & Comms (discerned 2009, Term 2009-2012);  
Married: 43 years with 2 sons & 4 grandchildren; EE: 18 years.
- Fr Kevin Maloney from Canada;  
Team A Priest  
Ordained: 39yrs; EE: 3yrs.
- Francis+Annette Wattie from Trinidad and Tobago;  
Team B – Finance (outgoing);  
Married: 29 years with 2 Children & 2 Grandchildren; EE 20 years.
- Fr Frank Power from Jamaica;  
Team B Priest; (Outgoing)  
Regional Priest for English Speaking Caribbean;  
Ordained: 36 years; EE 5 years.
- Joseph+Terri Kwok from Singapore;  
Team B – Finance (discerned 2009; term from 2010-2013);  
East Asia Regional Team;  
Married: 27 years with 8 children; EE: 27 years.
- Cesar+Gilda Liranzo from Dominican Republic;  
Team C – Outline and Resources (discerned 2006, Term 2008-2011);  
Married: 34 years with 3 daughters, 1 son, 1 grandson & 1 grandchild due; EE: 20 years.



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- Fr. Rafael Cruz from Dominican Republic;  
Team C Priest;  
Also coordinator of Family Pastoral Centre in Dominican Republic;  
Ordained: 32 years & spent 25 years as a parish priest; now attached to a Catholic University;  
EE: 18 years.

**Board Members**

- Jose+Barbara Salazar from Trinidad;  
Regional Team for English Speaking Caribbean (with Fr Frank Power);  
Married: 47 years (on Oct 13); 4 girls & 1 boy, 9 granddaughters; EE: 20 years
- Jaime+Raquel Martinez from Monterrey, Mexico  
Mexican National Team;  
Married 24 yrs with 2 daughters and 1 son; EE: 25 yrs.
- Fr Marco Garcia Ángeles from Puebla, México;  
Mexican National Team Priest  
Presently Director of Archdiocesan Newspaper;  
Ordained: 25 years; EE: 21 years.
- Rick+Patty Rupert from USA;  
USA National Executive Team (2008-2010);  
Married: 19 years with 5 children & 11 grandchildren & 1 grandchild due; EE: 18yrs
- Fr Joe Mozer from Boston, USA;  
USA National Executive Team (2008-2010);  
Works in Marriage Tribunal of Archdiocese of Boston  
Ordained: 13 years; EE: 13 years (before he was ordained).
- Uriel+Janeth Garcia from Panama;  
Regional Team for Central America & Spanish-speaking Caribbean;  
Married: 31 years with 2 daughters and 1 son; EE: 15 yrs.
- Don+Sharon Marchand, from Edmonton;  
Canadian National Team;  
Married 42 years with 7 children & 18 grandchildren & 1 grandchild due; EE: 18 yrs.
- Alfredo+Bati Penaherrera from Ecuador;  
Regional Team for South America (North);  
Married: 25 years with 3 children; EE: 13 yrs.



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**Observers**

- Don+Mary Wagner from USA;  
US District V;  
Married: 40yrs with 4 sons and 6 grandchildren; EE: 20 yrs



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**Day 1 - Mon 27 Sep**

- 1.1 Opening Mass was celebrated at 4.30pm.

Main Celebrant – Fr Joe Mozer assisted by Rick+Patty and Fr Tery and Steve+Claudia.

Fr Joe spoke of St Vincent de Paul and his mission and compared EE to serving the needy couples.

After Mass, Fr William Treacy, co-founder of Camp Brotherhood, shared with the delegates how he and the late Rabbi Raphael Levine with the help of friends purchased a dairy farm in Skagit County and in 1968 founded Camp Brotherhood to provide a beautiful setting in which to foster better understanding and harmony between and among religious faiths, families and individuals.

- 1.2 Meeting began after dinner at 7pm with introductions.
- 1.3 The schedule for the meeting was clarified, including the move from Camp Brotherhood to Quality Inn, Seattle, on Thu to meet with the USA National Board for supper and to facilitate transfers to SeaTac Airport for those departing (because Camp Brotherhood is 2hours from the airport). Attendees were also briefed on the layout of the centre and “nuts and bolts”.
- 1.4 IET confirmed that the Minutes of the 2009 meeting, held in Cuernavaca, Mexico, were distributed by email and approved by email.
- 1.5 The first draft of the Minutes of this 2010 Executive Committee meeting will be circulated by Joseph+Terri within one month of the meeting.

Please send any corrections especially on contents on minutes pertaining to your matters. And there will be a “reply by” date for all.

- 1.6 IET reported that the Minutes of past meetings are available on the ICEE Website.



## Day 2 - Tue 28 Sep

### 2.1 Mass celebrated by Fr Rafael and supported by Cesar+Gilda

Fr Rafael shared that love can sometimes lead to suffering. He shared that St Therese of Lisieux in her conversations with Jesus said “why is love so difficult?” and Jesus replied that “love is suffering”. And Therese replied “no wonder you have so few friends.”

### 2.2 Meeting started at 9.20am.

### 2.3 Report on the New Outline

#### 2.3.1 Rick+Patty and Fr Joe (US National Executive Team) presented an update on the revised Outline dated 1 Oct 2010, that would be released at the US National Convention.

#### 2.3.2 They recapped that the original Outline was released in 1974.

At that time 40% of women worked outside the home. Today 70% of women work outside the home. At that time many families did not need to rely on dual-income salaries. Today many couples are both working to support the family. At that time the telephone was the means of long distance communication. Today there is instant communication e.g. mobile communication and the internet but communication is less personal.

#### 2.3.3 The Outline Revision Committee (ORC) did not change the Outline just because of change. The ORC maintained the reasons for the 35 years of EE success, i.e. the parts of the Outline that are successful – the personal sharing by team, couple dialogue, and the basic concepts.

#### 2.3.4 What has changed?

The old Outline was based on 3 blocks – Communications, Marriage Relationship, and Sacrament. Concept of Values was not mentioned until Sunday.

The revised Outline now incorporates five themes throughout the weekend:

1. Sacrament
2. Communications
3. Values
4. Intimacy
5. The Family I grew up in



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And all five themes are woven through the weekend talks, and there is a stronger focus on sacramental preparation.

The Outline addresses many of the issues (examples given below) as before but in a different way.

- NFP
- Chastity
- Financial attitudes (about money)
- Responsibility of parents to define our family values (because in the US peer pressure often defines our values).
- Stewardship.

2.3.5 It has been noted that today's generation has a shorter attention span. So some talks are broken up with activities between the couples. Videos can also be used as a presentation tool, and communities have to obtain permission to use these videos.

2.3.6 The revised Outline schedule provides the time on Saturday night for communities to present alternatives instead of having just the Questions & Answers. Therefore communities can use this time on Sat night to present specific material that may have to be included in the weekend such as a presentation on Natural Family Planning, which may be required by their specific diocese.

2.3.7 The revised Outline has also incorporated the writing Guide into the Outline document. The revised Outline also gives fewer suggestions on writing the talks that presenters can personalize their talks.

2.3.8 The revised Outline now names the presenting couples as Team A and Team B, no longer as Junior & Senior couples.

For all intents and purposes Team A is the younger couple and Team B is the couple who has been married longer.

2.3.9 The revised Outline now requires that teams write all parts of the talk including those for the priest. With this requirement in the revised Outline the Priest-less weekend guide is now obsolete.

But this requirement to write the parts of the priest (except the parts where he is sharing personally) does not mean that the priest can be replaced.

2.3.10 Rick+Patty and Fr Joe reiterated that the US continues to see the role of the Priest as:

- Official teacher of the Church.



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- Celebrant of the sacraments, including preaching the homily at Mass; and having a particular role in the sacrament of reconciliation since we are all called to be people of reconciliation and healing.

The couples have to see the priest with emotions like joy and sadness, just like them and they can approach the priest as one of them. This establishes the human relationship between priest and people, and the couples can see the parallel of commitment of love between the vocation of marriage and holy orders.

- 2.3.11 The revised Outline also provides two schedules – for a 3-day and 2-day weekend.
- 2.3.12 Rick+Patty and Fr Joe also shared that the revised Outline was developed with inputs from Bishops from the US; and was five years in the making.
- 2.3.13 The US has already conducted “pilot weekends”. Those couples who have attended the weekend loved it. However presenters are divided in opinion; and this could be because change is difficult.
- 2.3.14 Rick+Patty shared a personal experience when they presented a pilot weekend to presenters in their district. Most were reluctant at the start but by Sat night one gentleman said that he had come with a closed mind (“guns loaded and ready to fire”) but in the end they loved it.
- 2.3.15 Rick+Patty encouraged the communities to embrace the challenges in writing to the revised Outline.
- 2.3.16 Rick+Patty and Fr Joe then answered questions.

Qn1: How much of existing talks can presenters use?

Ans: Rick+Patty have spoken to many couples who have written to the new outline. Most couples recognized bits and pieces in the new outline from the old outline. So some cut and paste in different order is possible; some wrote from scratch. All of them said it was easy to write. Some wrote in three weeks to the new outline before a pilot. Couples also used this opportunity to introduce new examples and refresh their talks.

Qn2: Must presenters write both new sets?

Ans: Not necessary; but eventually it will be an asset to your community



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Qn3: Would you recommend a workshop weekend? And do talks have to be workshopped?

Ans: Yes, workshopping is necessary; and in the US the new talks cannot be presented unless they have been workshopped. This was also practiced for the talks given during all the pilot weekends.

2.3.17 IET reiterated that ICEE also recommends workshopping all talks written with the revised Outline, even for the priests!

2.3.18 Rick+Patty reported that the ORC will continue to be a “Standing committee” with no end-term. They will continue to accept responses and suggestions to the revised Outline. Subsequent revisions will be made when necessary in order that changes are not made too often.

2.3.19 IET also suggested that after communities present the weekends with the revised Outline they should collate and send a consolidated feedback to the IET who will send it to the ORC.

2.3.20 Rick+Patty shared that the present ORC is coordinated by Mike+Debbie Laferty and Fr Frank Pugliese. Mike and Debbie had put in a great deal of their time despite Debbie being diagnosed with breast cancer. Those present then offered a prayer for Debbie especially as she had been re-admitted to hospital and was scheduled for further surgery.

2.3.21 Each region was given a CD of the revised Outline in English. A Spanish translation was being completed and the translation team was trying to complete it in time to be distributed at the convention.

2.3.22 Rick+Patty then distributed to all a copy of the time-line that the US is following for implementation of the New Outline. By 1 January 2012, the US will be presenting weekends with the revised Outline.

2.3.23 Regions present agreed that ICEE should also adopt 1 January 2012 as the implementation date for the revised Outline. A discussion then followed on how to implement the workshopping for the various communities. IET noted the various suggestions and the Executive Committee will discuss this at their meeting and present a resolution to the Board.

## **2.4 Regional Reports**

2.4.1 IET requested that regional reports be sent to the Resource team early in order for them to translate the report before each meeting.



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2.4.2 IET also clarified that English and Spanish reports are posted on the ICEE website.

2.4.3 Reports were presented in the following order:

- (1) **United States** report presented by Rick+Patty & Fr Joe.
- (2) **East Asia** report presented by Joseph+Terri.
- (3) **English-Speaking Caribbean** report presented By Jose+Barbara & Fr Frank.

2.5 Prayer before lunch was led by Uriel+Janeth.

- (4) **Canada report** presented by Don+Sharon.

2.6 An enrichment session was conducted by Joseph+Terri using the theme of the meeting “Shaped to Serve.”

- (5) **Central America and Spanish-Speaking Caribbean** report presented By Uriel+Janeth.

Cesar+Gilda clarified that the cost of the 4 weekends in 2009 in Cuba were paid for in advance by the Bishop’s office; and they were seeking the funds as reimbursement.

They clarified that this is a fixed amount to be reimbursed; and that they had the receipts and supporting documents.

Cesar+Gilda also clarified that in Cuba, it is likely that Customs will confiscate any material being brought in and therefore they prefer to have cash donations to purchase all materials locally.

Bernard+Ginette informed all that at the Executive meeting at Niagara Falls the Cornwall community had pledged their “vision” funds to Cuba for two years.

At that meeting it was decided that the funds would be sent to the International Finance Team who would keep a record of the funds and then transfer it to the Cuban coordinators at the next available meeting.

Francis+Annette clarified that they had not received any funds from Cornwall for this year for Cuba.



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*Post-meeting note:*

*Bernard+Ginette verified with the Canadian National Finance Couple about the Cornwall to Cuba and the Canadian National Finance Couple has assured that the money was in transit to the Steve and Claudia.*

Steve+Claudia clarified that the Executive committee does not restrain any community from assisting another even in terms of funds. However, if any funds are channeled through the Finance team, then we are aware of how much is being donated and to which community.

2.7 Evening prayer & prayer before supper led by Fr Frank & Jose+Barbara.

6) **South America (North)** report presented by Alfredo+Bati.

IET thanked the regional team for their energy and persistence to bring the region together. IET affirmed their support and said that they would be available to assist further in addition to writing a letter to the local Bishops.

IET agreed to the suggestion that Alfredo+Bati contact Hugo+Mirtha (Paraguay) and also the Argentinian national team to share with them the Revised Outline and also speak to them of unity.

(7) **Mexico report** presented by Jaime+Raquel & Fr Marco.

They shared that a newly-elected National team would set their objectives for their term without looking at past history or being burdened by previous problems.

Mexico has a motivational PowerPoint for leadership using the geese migration example. The goose that leads the formation will fall back after a time to be replaced by another goose in the formation; and this reminds us that we ought to be ready to take over when called upon. Another lesson from the geese is when one goose falls back from the formation; two others stay behind to accompany it.

2.8 Evening Social Time in Camp Brotherhood.

We are grateful to Vinnie+Mary Kay DeFalco for providing the wine and cheese!



### Day 3 - Wednesday 29 Sep

- 3.1 Mass for the Feast of the Archangels was celebrated by Fr. Kevin and assisted by Bernard+Ginette.

Fr Kevin shared that Raphael is the healer, Gabriel the life-giver, and Michael the defender. All of us in EE heal, gives life to the couples and defend the Sacrament of Matrimony.

- 3.2 Meeting commenced at 9.15am

- 3.3 Reports from the following regions were distributed:

- (8) **Oceania**
- (9) **India**
- (10) **Southern Africa**
- (11) **Europe**

It was noted that the report from (12) **South America (South)** was not available.

- 3.4 EE Logo

Joseph+Terri sought clarification on whether regions should adopt the US EE logo. IET clarified that respective regions will decide which version of the EE logo they would use for their region.

- 3.5 Team Reports

#### **Team A Report – Statistics & Communications**

Presented by Bernard+Ginette and Fr Kevin

- A.1 Bernard+Ginette shared that they are pleased to report that they had been successful in contacting all the regions, including the 5 US district coordinators.

They stressed the need to continue communicating with one another and to also communicate with the communities in their region.

They requested that Regional Coordinators please communicate any leadership changes in their region so that the contact list can be updated.



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They send out 435 e-mails for the Fridays around the world; and they are pleased to receive acknowledgements.

- A.2 Since 2007 in Niagara Falls, it was decided that stats be reported in two periods – from Jan to Jun and Jul to Dec of each year.

Regional Coordinators are responsible to gather the stats from their respective region.

- A.3 Bernard+Ginette have designed a template to obtain the stats in a uniform format; and they request that regions please collect stats according to this format.

IET clarified that the classifications in the stats are according to the data that the dioceses send to Rome.

It was also clarified that the Catholic Church does not recognize Mormons (they do not believe Jesus is the Son of God); nor the Jehovah's Witnesses as Christians.

- A.4 Stats requested regional coordinators to inform them if weekends are cancelled or added; and to state the reason (eg. retreat centre closed or priest unavailable).

- A.5 And in order to better monitor the state of weekends without priests (or clergy), Stats would from now add one more data column to state when there are weekends conducted without Priests, deacons or religious (i.e. "priest-less weekends").

- A.6 IET also explained that the ICEE Board does not have mandate to impose but the Board's authority is by invitation to collaborate. Hence we would continue to invite membership from regions that claim they are autonomous. And it was further stated that membership on the ICEE Board requires adherence to the decisions of the Executive Committee and Board and also the requirements of the conduct of CEE weekends.

Therefore when introducing changes, the Executive Committee would strive to seek a majority agreement before implementing any change.

- A.7 Bernard+Ginette have started collecting data for 2010 on the number of 2-day and 3-day weekends being conducted to observe the trends.

- A.8 Fr Kevin clarified for all that one of the responsibilities of our Church (diocese and parish) is to offer marriage preparation, as stated in Canon 1063-1064; the Canon also requires that the duty of the clergy "continues in the form of providing resources to help those who are married to faithfully preserve and protect their conjugal covenant. This should come in the way of enrichment and support either by himself or the faith community. With these resources the couples come to lead holier and fuller lives in their family."



Teams could respectfully remind the priests in their diocese of the above Canons.

Cesar+Gilda recalled that in 1997 in Singapore ICEE had agreed that post-weekend programs are necessary; especially to build community.

### **Team B Report – Finance & Secretarial**

Presented by Francis+Annette and Fr. Frank.

- B.1 The Financial Report was accepted as presented.
- B.2 Francis+Annette thanked Steve+Claudia and Fr Tery for their efforts in collecting the donations. They reminded everyone to continue to provide to the funds especially since the 2011 Executive meeting is in Manila and the 2012 Board meeting in Baltimore. And we should be mindful that many other regions are having outreach programs and require ICEE support.

Fr Tery clarified that ICEE may still be providing assistance to regions and communities instead of the “NIL” currently indicated under “Expenses”.

- B.3 Bernard+Ginette also shared that if every community contributed their US\$2 donation from the number of couples on weekends then the international funds would be in good shape. However they realized that US\$2 is a suggested donation, and that not all communities can make that donation.

### **Team C Report – Outline & Weekend Resources (O&WR)**

Presented by Cesar+Gilda and Fr Rafael.

- C.1 Cesar+Gilda provided a CD with compilation of workshops in English and Spanish.
- C.2 IET reported that the List of Resources will be made available on the ICEE website, and whoever wants the documents can contact IET or the Outline & Resources Team.

If any community needs any resources but cannot find it on the website, then they should ask the IET or the Outline & Resources Team and they will try and source for it.

- C.3 Cesar+Gilda thank the Regional Coordinators who have sent workshop material, and reminded all Regional Coordinators to continue to send any talks, enrichment workshops that they are using in their region. These resources will be compiled and made available on the web in English and Spanish for all.



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C.4 Don+Mary will introduce Cesar+Gilda to Sam+Hilda Navarro – translation couple in LA – who assisted the ORC to translate the revised Outline to Spanish.

3.6 Prayer before lunch by Cesar+Gilda & Fr Rafael.

(Siesta was cancelled as time is needed to accomplish outstanding matters.)

3.7 2011 ICEE Meeting – Manila, Philippines

3.7.1 IET clarified that Manila was selected as the venue for the Executive meeting in 2011 over Paraguay & Ecuador since the last time ICEE had been to Asia was 1997.

3.7.2 Joseph+Terri requested that regional teams who were attending to please let us know by Jan 2011 so that Philippines can book a venue to meet the expected numbers attending.

The Philippines community is trying to keep costs down and an estimate at this time is US\$450 per (person? Team? Couple or Priest?) for lodging and transport.

IET reminded everyone that they will have to find the most economical flight itinerary on their own.

3.7.3 Bernard+Ginette will send out a reminder in Oct to regional teams to reply if they are attending.

3.7.4 Steve explained the sequence of the Board meeting once every three years when discernment for the Executive teams takes place. The full Board consists of the four teams in the Executive Committee and the coordinating teams for the twelve regions; and assistance is provided to the Executive Committee Teams as well as to one team per region for travel to these Board meetings.

The Executive meetings are held in the intervening years between Board meetings and regional teams are welcome to attend although no assistance is provided.

At the next discernment in 2012, the IET and Team A (Stats & Comms) will begin their terms immediately; and the other two teams will take over one year apart in the intervening years. IET also clarified that each team can serve two consecutive terms.

IET also reiterated that at the Board meeting in 2009 in Cuernavaca, the Board had discerned that Board meetings will now take place in the US once every 6 years in conjunction with the US National Convention. The intervening years may or not be in the USA based on bids received and the decision of the Executive Committee.



### **3.8 2012 ICEE Board Mtg (& 2012 US National Convention)**

3.8.1 The 2012 ICEE Board Mtg will be held in Boston Massachusetts, in the summer around July/August, as the US National Convention is planned to be held around that time.

### **3.9 2013 Meeting Site Bids**

3.9.1 Bids to host were welcomed to be submitted. Fr Tery shared that communities can make bids for several years.

#### **3.10 Revised Outline – Resolution for ICEE**

3.10.1 Steve+Claudia shared that they had presented a pilot weekend and will also plan to attend workshop sessions in order to be available to assist communities.

3.10.2 In Steve's+Claudia's experience they made an effort to write as if they had not written their talks before but they realized that they were able to borrow some personal sharing from their present talks.

3.10.3 According to the US timeline Summer 2011 is the target date for most communities to start giving weekends using the New Outline. Dec 31, 2011 is the deadline for all CEE communities in the USA to implement it, so that from Jan 1, 2012 all US communities will be using the new Outline.

3.10.4 Regional Coordinators present agreed to begin writing all the talks to the new Outline – talks for Team A and Team B.

3.10.5 All present will also aim for the goal that from 1 January 2012 all communities will be using the new Outline.

3.10.6 Regional Coordinators will keep IET informed of their proposed plan to begin writing their talks; and they need to keep to the same vision of the new Outline.

#### **Resolution:**

3.10.7 Outline & Resources Team is to contact all Regional Coordinators especially those not present to inform them of the release of the new Outline and the timeline.



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3.10.8 Regional Coordinators are responsible to take this initiative forward to all communities in their region. They need to discuss with their presenters which methodology will be the most efficient for their region, and communicate the specifics of how it will be accomplished.

**Options:**

3.10.9 Workshop via e-mail is a possibility.

3.10.10 A Spanish-speaking (or bilingual) couple from US can go to Spanish-speaking regions and conduct workshops to train other workshop couples or have a workshop session. Cost will be covered by the receiving region.

3.10.11 Uriel+Janeth informed us that the Central American & Spanish-speaking Caribbean regional meeting is planned from 1<sup>st</sup> – 6<sup>th</sup> March 2011, in Costa Rica. They suggested a workshop session be held there; and other Latin-American communities will have the opportunity to be workshopped with them.

**Methodology:**

3.10.12 When couples write, they **must have** their talks workshopped before they can begin presenting.

3.10.13 Couples who will be workshop couples must have presented a weekend using the new Outline, before they begin workshopping other couples.

3.10.14 When there are any couples that are resistant, the experience in the US is to invite couples to experience the weekend using the new Outline, to help them appreciate its benefits. This has worked well.

3.11 Prayer before dinner was led by Don+Mary.

3.12 Dinner & evening social was at Skagit Brewery at delegate's personal expense.



**Day 4 - Thursday 30 Sep**

4.1 Mass of the Feast of St Jerome was celebrated by Fr. Marco and assisted by Jaime+Raquel.

Fr Marco shared that St Jerome faced challenges when translating the scriptures; and we too, in EE ministry, faced challenges when we presented our weekends.

4.2 Meeting commenced at 9.10am

4.3 Request for Funds

4.3.1 Fr Tery reiterated that the Executive Committee was mindful of the stewardship for the use of funds, i.e., ICEE does not provide funds to a region to support travel to a regional meeting, even though we acknowledge that a regional meeting is important.

4.3.2 Francis+Annette then explained that Expansion Funds fell into these three categories:

- a) Expansion into new areas where EE does not exist
- b) Revitalizing communities that may have grown dormant.
- c) Support for communities to cover weekend expenses.

They reported requests for period 2010-2011 were received from

English Speaking Caribbean	- Jamaica	\$ 1,500.00
English Speaking Caribbean	- St Lucia	\$ 1,500.00
Spanish Speaking Caribbean	- Cuba (fm 2009)	\$ 2,100.00
Europe		\$ 1,000.00
South America (North)	- Guayaquil	\$ 1,000.00
	<b>Amount requested</b>	<b>\$ 7,100.00</b>
Spanish Speaking Caribbean	- Cuba (2010)	\$ 2,000.00
Spanish Speaking Caribbean		\$ 3,000.00 *
	<b>Amount requested</b>	<b>\$ 12,100.00</b>

*\* this amount was suggested to enable a couple and priest from Cuba to attend the Central American & Spanish-speaking Caribbean regional meeting in Costa Rica. The amount includes the airfare and departure (exit tax), and the estimated cost for 3 persons would be:*

*\$1,500 for airtickets*

*\$1,350 for the departure (Exit) tax (\$450 per pax)*



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- 4.3.3 Francis+Annette suggested that when regions request funds, they should submit a report with details so that Executive Committee can use that report in their decision making. For the next meeting, it would also assist the Executive Committee if the request were submitted in Aug 2011 by e-mail.
- 4.3.4 Francis+Annette reminded all that approved funds are from Sep of one year to Oct of the next year; and any unused funds are cancelled and the region has to request for funds at the next meeting.
- 4.3.5 The Board has in the past made an appeal to communities and in 2006 the USA provided funds for a team from Cuba to attend the meeting.
- 4.3.6 Mexico has poor communities but they have other communities to support these communities. And they asked if they contribute US\$1 instead of US\$2 and use the other dollar to assist the teams to travel to other communities to conduct weekends.
- 4.3.7 Joseph+Terri reminded all that if communities reduce their donations then the ICEE funds will deplete and Executive Committee have to then determine how to disburse the reduced available funds.
- 4.4 ICEE Website
- 4.4.1 This is the url to the website: <http://www.icee.tv/>
- 4.4.2 Steve+Claudia requested news from communities, and help with the website.
- 4.4.3 The website has links to other family ministry services e.g. Marriage Encounter and Retrouvaille..
- 4.4.5 The library page with the list of resources will be added and anyone who needs the documents has to request from the IET or the Resources Team.
- 4.4.6 IET is asking (again) for any volunteer to be the webmaster.
- 4.4.6.1 Cesar+Gilda say that someone from Dominican Republic might be willing to be webmaster.
- 4.5 ICEE Handbook**
- 4.5.1 IET reminded all that anyone who needs the Handbook (in English and Spanish) has to request it from IET.



#### **4.6 Email effectiveness**

- 4.6.1 IET reminded everyone to please respond to e-mil especially for request for info.
- 4.6.2 IET found out from Fr Gilberto that the Pontifical Council for the Family, which is responsible for marriage preparation, was having their meeting in Sep 2010. IET wrote to the Cardinal responsible for this Council and introduced CEE.
- 4.6.3 Pontifical Council for the Family directed IET to write to the Pontifical Council for the Laity (laicos) in order to obtain recognition of CEE.
- 4.6.4 IET was contacted by the International team for Retroville who are having organizational difficulties. Retroville contacted IET as they had great respect for ICEE and IET shared with them our handbook and organizational structure.
- 4.6.5 IET has contacted World Wide Marriage Encounter, and IET hopes to maintain good relations with them.

#### **4.7 Letters from Bishops**

- 4.7.2 IET continues to request letters from Bishops.
- 4.7.3 Teams can use these letters to present it to Bishops who may not know about EE.
- 4.7.4 Communities can also get e-copies of the letters received from IET.

#### **4.8 Other Matters**

- 4.8.1 Uriel+Janeth asked about expansion into Puerto Rico. They were told that US was going to outreach Puerto Rico.

Don+Mary Wagner will check with past US National Executive Teams on this initiative and inform IET.

- 4.9 Delegates them departed for Quality Inn.



E.1 Executive Committee Meeting @ Quality Inn

Opening Prayer led by Fr Tery @ 3.05pm.

**E.2 Request for Assistance**

E.2.1 The Executive Committee discussed the assistance to Cuba and acknowledged that in the longer term we should try to help Cuba be self-reliant ('teach them to fish instead of continuing to provide them with fish').

Cesar+Gilda shared that Cuban's main problem (in this moment) is Cubans only earn enough wages to survive. Monthly average wage is USD25.00. But they love EE and they are working hard on weekends even though their political situation

E.2.2 The Executive Committee also discussed providing funds for a Cuban team to travel to workshop for the new Outline, and it was unanimous that we could not agree to this request as it would set a precedence for other regions.

**E.3. The budget for 2011 was approved as follows:**

English Speaking Caribbean	- Jamaica	\$ 1,000.00
English Speaking Caribbean	- St Lucia	\$ 1,000.00
Europe		\$ 1,000.00
Ecuador		\$ 1,000.00
Spanish Speaking Caribbean	- Cuba (2009-2010)	\$ 2,100.00
Spanish Speaking Caribbean	- Cuba (2010-2011)	\$ 2,000.00
	<b>Amount approved</b>	<b>\$ 8,100.00</b>

E.4 It was also clarified that while the budget is approved, disbursement would only be made on submission of documents/receipts by the respective Regions.

**E.5 Kenya**

E.5.1 Francis+Annette provided the background to the request for funds expansion to Kenya.

E.5.2 In 2008 Southern Africa had requested for a team from Cape Town to travel to Kenya to meet the local clergy to promote CEE. The Executive Committee did not approve that request.



- E.5.3 Later in 2008 they made another request for assistance for travel to Kenya, which was not approved by Executive Committee in order not to set a precedence.
- E.5.4 In 2009 they requested \$2,500 for a team from Cape Town to outreach Kenya. But subsequently Southern African withdrew their request for this amount.
- E.5.5 IET agreed to make contact with newly discerned Southern African team and offer any assistance.
- E.5.6 The Executive Committee agreed that we will keep in view expansion for Kenya and will make provisions for IET Special Funds, when required.

#### **E.6 ICEE Membership**

- E.6.1 IET clarified the obligations of ICEE membership or affiliation. All regions were required to contribute to the ICEE funds at the agreed rate, presently US\$2.
- E.6.2 Bernard+Ginette clarified that in Canada, anyone joining CEE is informed of the requirements for being affiliated to CEE.
- E.6.3 Therefore in response to the question by Mexico if they should contribute US\$2, Executive Committee requests all regions/communities to continue to try to contribute the suggested US\$2.

#### **E.7 Budget Report for 2010-2011**

Receipts – including beginning Bank Balance	\$38,000.00
Expenses	\$29,100.00

- 4.10 ICEE delegates attended a social and dinner hosted by the US National Team at Marriot Hotel.



**Day 5 - Friday 1 Oct**

5.1 Closing Mass on the Feast of St Therese of Lisieux was celebrated by Fr Frank Power.

Fr Frank shared that he had gained from being involved in EE. He asked the community to pray for him in his new ministry and shared that where he was going there had not been a wedding for the past 2 years.

5.2 Meeting convened at 9am.

5.3 Annette reported the Executive Committee’s decision on the funds approved for regions.

5.3.1 Annette clarified the withdrawal of the request for funds for Kenya in the Southern Africa report.

5.3.2 Annette further clarified that Executive Committee has approved for the IET to have access to funds of \$1,000 to be offered to Kenya, if needed.

5.3.3 Assistance for 2010-11 totals \$9,100

5.3.4 Budget for next year.

		Expenses	
Estimated bank balance:	\$25,000	Assistance	\$9,100
Suggested contributions	\$20,000	2011 Committee Mtg	\$30,000
Donations	\$4,000	Operating expenses	\$1,000
	\$49,000	New Outline Costs	\$5,000
			\$45,100

5.3.5 IET clarified the rationale for the decisions regarding the Cuban team, where their travel would cost an exit tax which can be used for better purposes.

**5.4 Other Matters**

5.4.1 Task List was discussed; and the updated list is appended at the end of this Minutes.

5.4.2 IET expressed their thanks to the present US NET for their guarantee to send \$16,000 as the minimum sum for the next two years.



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- 5.4.3 IET explained the need for regions to also send their contributions recognizing that next year's budget is estimated at \$45,100.
- 5.4.4 Fr Tery shared that when he approached his parishioners from his present and past parishes for donations, and was asked "how much do you need?" and he would suggest donating the amount of the cost for a weekend; they could donate to the local community; to the national funds; or international funds? And also to decide if one donation or pledges for a period of time.
- 5.4.5 IET shared an e-mil from Fr Joe Mozer to the ICEE members present in Seattle.
- 5.4.6 Joseph+Terri suggested that a workshop session could be planned at the meeting in 2011 in Manila, and the other regions such as Oceania and India could be invited to attend.
- 5.4.7 The International Executive meeting 2010 ended with lunch provided by Vinny+MaryKay with a closing prayer led by Fr Tery.

**Minutes recorded by Joseph+Terri Kwok**



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**Task List** (as at Oct 2011)

1.	IET	To continue following up possibility of Vatican recognition with the Pontifical Council for the Laity.
2.	Mexico Team	Forward copy of KARYGMA document to Steve+Claudia
3.	Resource Team	Translate the resource materials from Central Supply into Spanish, and share translations with the USA.
4.	Steve+Claudia	Update handbook: a. New voting rules b. Portfolio re: Committee members c. Suggested Contributions d. Reporting period for Statistics e. Site for meetings
5.	East Asia Team	Send outline for 2-day non-residential weekend (old Outline) to IET as resource.
6.	Finance Team	June 2011 - reminder to All Regional Coordinators to send the reconciliation accounts of expenditure by end-July; and we can prepare the cheques by end-Aug
7.	Stats & Comms Team	Send reminders (in Oct & Nov) to all Reg Coord to respond to East Asia if they are attending the 2011 meeting in Manila.
8.	Steve+Claudia	Locate a source for a Spanish-speaking couple (or two) to assist with workshop of the new Outline
9.	Steve+Claudia	To find out the schedules when the US workshopping sessions for the New Outline are being conducted and inform the regional coordinators.
10.	Don+Mary Wagner	Will investigate the status of the outreach to Puerto Rico and report to the IET for follow up.
11.	Outline & Resources Team	Will contact all Regional Coordinators especially those not present to inform them of the release of the new Outline and the timeline.

**Lista de Tareas (hasta octubre 2011)**

1.	EEI	Seguirle dando seguimiento a la posibilidad del reconocimiento del ECN por parte del Vaticano a través del Consejo Pontificio de Laicos.
2.	Equipo Méjico	Enviar copia del documento del Karigma a Steve + Claudia
3.	Equipo Bosquejo y Recursos	Traducir el material de recursos de la tienda Central al español y compartir la traducción con los EE UU.
4.	Steve + Claudia	Actualización manual de Normas: a- Nuevas reglas de votación



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		<ul style="list-style-type: none"> <li>b- Actualizar: Miembros del CIECN</li> <li>c- Contribuciones sugeridas</li> <li>d- Reporte del periodo estadísticas</li> <li>e- Lugar para las reuniones</li> </ul>
5.	Equipo Asia del Este	Enviar bosquejo para FDS de dos días abiertos (sin dormida) al EEI y a Recursos.
6.	Equipo Finanzas	Junio 2011 – Recordar a todos los coordinadores regionales enviar sus cuentas reconciliadas para finales de Julio para nosotros preparar los cheques para finales de agosto
7.	Equipo de Estadísticas y Comunicación	Enviar recordatorios a todas las regiones (en oct. Y nov.) para informarles al Asia del Este sobre si van a asistir o no a la reunión de Manila 2011.
8.	Steve + Claudia	Buscar una o dos parejas de habla hispana para asistir con el taller de el Nuevo Bosquejo.
9.	ExCo	<del>Prepare a document describing how the new Outline will be completed.</del>
10.	Steve + Claudia	Averiguar fechas de los próximos talleres para el Nuevo Bosquejo e informarlo a los coordinadores regionales.
11.	Don + Mary Wagner	Investigar el estatus de la expansión a Puerto Rico.