



**Minutes of ICEE Board Meeting**

**23 – 27 July 2012**

**Held At Boston College, Boston, Massachusetts, USA**

**Attendees:**

**Executive Committee**

International Executive Team (IET):

- Steve+Claudia Schulz from Louisiana, USA;  
discerned 2009, 2<sup>nd</sup> Term 2010-2012  
Married: 36years with 4 children & 1 grandchild; EE since 1978 (not continuous).
  
- Fr Terence Runstedler from Canada, one of 11 siblings;  
discerned 2009, 2<sup>nd</sup> Term 2010-2012  
Chaplain of 2 hospitals, 2 Catholic and 2 Public schools;  
Ordained: 27 years; EE 25 years, since 1987.

Team A – Statistics & Communications:

- Bernard+Ginette Charbonneau from Canada;  
discerned 2009, Term 2010-2012  
Married: 45 years with 2 sons & 4 grandchildren; EE: 20 years, since 1992.
  
- Fr Kevin Maloney from Canada;  
discerned 2009, Term 2010-2012  
Ordained: 40yrs; EE: 6yrs, since 2006.

Team B – Finance & Secretariat:

- Joseph+Terri Kwok from Singapore;  
discerned 2009; term from 2010-2013  
East Asia Regional Team;  
Married: 29 years with 8 children ; EE: 28 years, since 1984.
  
- Fr Ambrose Vaz from Singapore;  
not able to attend.

Team C – Outline and Resources:

- Herbert+Monica Rubio from Guatemala;  
discerned 2009; term from 2011-2014  
Married: 23 years with 3 Children; EE 16 years.



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**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
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- Fr James Dukowski, OMI (Oblate of Mary Immaculate) from Peru (originally from Canada);  
Invited by Rubios as team Priest; term from 2011-2014  
Ordained: 45yrs; EE: since 1988. (first presented in Guatemala, then also in US & Mexico)

**Board Members**

- Don & Sharon Marchand from Canada;  
Team for Canada  
Married: 44 years with 7 Children;
- Fr. Paul Moret  
Ordained: 23yrs; EE: since 2006.
- Uriel & Janeth Garcia from Panama;  
Team for Central America and Spanish Caribbean.  
Married: 33 years with 3 Children; EE: 17 years.
- Fr Juan Sandoval  
not able to attend.
- Patrick & Linette Hia from Singapore;  
Team for East Asia.  
Married: 34 years with 5 Children; EE: since 1982.
- Fr Francis Andrew  
not able to attend.
- Lester & Aura Victor from Trinidad & Tobago;  
Team for English Caribbean  
Married: 34 years with 6 Children; since 1981.
- Fr. Wilfred John  
Ordained: 8 years; EE: since 2004.
- Jamie & Raquel Martínez from Mexico;  
Team for Mexico  
Married: 25 years with 3 Children; EE 26 years.
- Fr. Marco Garcia  
Ordained: 27 years; EE: 22 years.
- Alfredo & Bati Penaherrera from Quito, Ecuador;  
Team for South America North (SAN)  
Married: 26 years with 3 Children; EE 15 years.
- Fr Ivan Sari  
not able to attend.



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**ENCUENTRO CATÓLICO DE NOVOS INTERNACIONAL**  
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- Gustavo and Kelsay Corrêa from Johannesburg, South Africa;  
Team for Southern Africa  
Married: 5 years with 1 child; EE 4 years.
- Fr. Chris Townsend  
Ordained: 13 years;
- Jay & Julie Stuart from USA;  
National Team for USA  
Married: 15 years; EE 15 years.
- Fr. Don Hill  
EE: since 1994.

Observers:

- Vicente & Elena Smirglia from Argentina;  
Team for Argentina  
Married: 35 years with 4 Children; EE 7 years.
- Fr John Henry  
not able to attend.
- Juan & Fanny Ruax from Paraguay;  
Team for Paraguay  
Married: 32 years with 5 Children; EE 5 years.
- Fr Peter Gennaro  
not able to attend.
- (Anthony &) Angela Mitchell from Trinidad & Tobago;  
Team for Trinidad & Tobago  
Married: 10 years; EE 11 years.
- Pat & Polly Koehler from USA.

Unable to attend:

Europe – Armando+Ma. Jesus and Fr Inocente.  
India – James+Bernice (and Fr Dan, who recently returned to the Lord)  
Oceania – Greg+Linda & Fr Ron.



**Day 1 - Mon 23 Jul**

- 1.1. Opening Mass was celebrated at 4.30pm at Walsh Hall, Boston College, by Fr Tery and assisted by Steve+Claudia.
- 1.2. Introductions of Teams present followed.
- 1.3. A letter from Cesar+Gilda Liranzo was read out by Steve+Claudia.
- 1.4. The weekends around the world for 27 – 29 July was announced; and the National Conventions of US & Mexico were also acknowledged.
- 1.5. Housekeeping matters were provided for our accommodation at the Student Centre of Boston College.
- 1.6. The program for the meeting was explained, and the theme for the meeting is “Thanking God For Your Servant Heart”.
- 1.7. Teams were reminded to keep to time for their Reports. In order to allow the reports to be without interruption, any questions or clarifications or comments should be placed in the question box; time will be provided each day to answer those questions.
- 1.8. IET announced that Minutes of 2011 meeting held in Manila were posted and approved by e-mail. It was confirmed that there were no objections.
- 1.9. Proposal of Team to be eligible for discernment.
  - 1.9.1 The floor was given to Bernard+Ginette.
  - 1.9.2 Bernard+Ginette introduced to the Board Jamie+Dawn Oehmann, from Jacksonville, Florida. A printed introduction was handed out to all present.
  - 1.9.3 Bernard+Ginette believe this couple is the next generation and the future, and that they will be an asset to ICEE; and therefore propose they be eligible for nomination and discernment, even though they will not be able to attend the full Board Meeting.
- 1.10 IET clarified that there was precedence in this proposal. In Houston in 2006, Steve+Claudia did not attend the full meeting as they had to see to other obligations and had to step in and out of the meeting at that time. For the discernment, the Board had agreed that they be eligible.
- 1.11 IET clarified the process for discernment for all present:

Teams can propose themselves or other teams, when that team has attended an ICEE Meeting before (or in such cases when the Board members have voted that a team be eligible).



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
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- 1.12 IET elaborated that at the Board Meeting in Cuernavaca in 2009, where all 12 regions were present for the first time, the full Board had agreed that the IET will be discerned first, and this will be followed by the discernment for the three other teams.
- 1.12.1 After discernment the four teams, known as the Executive Committee (ExCo) will meet to agree who will fill the roles of Teams A, B & C.
- 1.13 The four teams will take over their positions in staggered years:  
  
IET & Team A at discernment year;  
Team B one year later;  
Team C two years later.  
Each term is three years; for a maximum of six years.
- 1.14 IET clarified that the current Teams A, B & C are eligible for re-discernment as this is their first term. It was also clarified that all teams are eligible for any position on the ExCo.
- 1.15 Each region present has one vote, and each ExCo team has a vote.
- 1.16 At this meeting, there are 4 ExCo teams and 8 regions present, including a team each from Argentina and Paraguay, but no designated regional team representing South America South (SAS).
- 1.17 The teams from Argentina and Paraguay asked to be given time to have a discussion. When they returned they shared that they had agreed to represent the interests of SAS, and they proposed to the Board to have one vote for their region.
- 1.18 IET asked for an open vote by show of hands for this request, and an unanimous vote of 12 “yes” was received; and the request was considered agreed.
- 1.19 A motion was then proposed by Canada:  
  
That Jamie+Dawn be considered eligible for nomination for IET and other positions.
- 1.20 The motion was seconded by Southern Africa.
- 1.21 Teams were next asked to vote by secret ballot, and the results are:  
  
Yes – 12.  
No – 1
- 1.22 It was therefore accepted that Jamie+Dawn would be eligible for discernment on the Executive Committee position.



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
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- 1.23 Claudia encouraged everyone to get to know each other better so that we would be better informed of each other's gifts and talents, in order to discern who would be suitable to serve on the ExCo.
- 1.24 Jay+Julie then proposed that Anthony+Angela be eligible for discernment.
- 1.25 Lester+Aura seconded the proposal.
- 1.26 As there were no other matters the meeting closed with a prayer by Fr Don.



## Day 2 – Tue 24 Jul

- 2.1. Morning Mass was celebrated by Fr James and supported by Herbert+Monica in Yawkey Centre.
- 2.2. Meeting commenced after breakfast with housekeeping matters for Yawkey Centre.
- 2.3. Report from USA was presented by Jay+Julie & Fr Don.
  - 2.3.1 Key points are:
    - a. Shared new vision and statement by US CEE.
    - b. A couple will be presented with the service award at the Convention.
    - c. Many things going on with the 2010 Outline.
    - d. Challenges:
      - i. Financial. We are continuing to support ICEE. Set a fund raising goal for the region, which is consistent with last year's goal.
      - ii. A new merchandise store.
      - iii. Website is planned to be enhanced; One to attract young couples; another for the community.
      - iv. US NET (National Executive Team) recognizes the challenge of the international community to buy the weekend notebooks from central supply; and so it is proposed that these communities can tie up with a district.
- 2.4. Report from Canada was presented by Don+Sharon & Fr Paul.
  - 2.4.1 Key points are:
    - a. 3 districts in Canada.
    - b. 700 couples encountered in 2011.
    - c. Writing to the 2010 Outline to be completed in 2013.
    - d. 'Soft' copy of the French translation is available.
    - e. They would like to partner a district to order EE merchandise from central supplies.
- 2.5. Report from Central America and Spanish Caribbean was presented by Uriel+Janeth.
  - 2.5.1 Key points are:
    - a. XIV regional meeting held in Guatemala from 30 Jan to 3 Feb 2012.
    - b. Conducting weekends in Cuba continues to be a challenge.
    - c. There are plans for outreach to Nicaragua.
- 2.6. Report from East Asia was presented by Patrick+Linette.
  - 2.6.1 Key points are:



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



- a. 4 countries: Singapore, Philippines, Malaysia (Penang) & Hong Kong.
- b. Hong Kong; In October 2010 a pilot weekend was conducted supported by full SIN team; 8 married and 2 engaged couples.
- c. Malaysia: Still using old outline.
- d. Philippines: hosted the last ICEE ExCo Mtg in Oct 2011; Revised outline pilot weekend is planned for 3<sup>rd</sup> quarter of 2012.
- e. Singapore: increased the number of weekends from 20 to 21 weekends per year; pilot weekend was conducted in Jul 2011 and teams from Malaysia & Philippines also attended. New Singapore National team was discerned in Sep 2011. SIN started two facebook (FB) groups – one for couples, another for presenters/community. 30<sup>th</sup> Anniversary in 2012, so there are events throughout the year. It is a challenge to some present presenters to write to the Revised Outline.

2.7 Europe:

2.7.1 IET informed that they had not received a report from Europe – Armando+Ma. Jesus and Fr Inocente.

2.7.2 IET however read an e-mail from Fr Gilberto from Colombia. Below is a summary:

- a. In Europe ME has a marriage preparation program;
- b. It is good to know, but it is not ICEE.
- c. Several years ago, there was a meeting between ME, RTV & EE that we should work together as much as possible to do the most we can for marriage.
- d. Fr Gilberto was asking what has happened to that agreement.

2.7.3 IET informed that they have been in contact with the International leaders of RTV; but have not been able to contact the coordinators for World-Wide ME (WWME). They have been able to reach the ME regional coordinators for Europe in Holland.

2.7.4 It was suggested that IET share the joint letter from ME, RTV & EE, as well as the brochure that was produced in 2004/05 by these three Ministries.

**Task List Action Item: 2012-1**

To seek an open dialog with ME; to promote cooperation and collaboration in Ministry. And IET to share the joint letter and brochure with ME and RTV.

2.7.5 Another suggestion was for these three Ministries to meet once every 2 or 3 years.

2.7.6 Fr Chris (Southern Africa) suggested that this item be “parked” for discussion at an appropriate time during the meeting: focusing on relations between ME & EE and to a lesser extent between RTV & EE.

2.7.7 IET also clarified Europe’s situation – where some communities/dioceses are still using the Outline from the 1970s.





- 2.7.8 IET clarified that ICEE does not have policing powers, and we are constantly encouraging these communities to join the ICEE family. Steve+Claudia will work with the new IET on this challenge.
- 2.8. IET also shared that they have received a query from Korea, and invited them to join ICEE, and introduced the East Asia Team contact. However since then they have not received a reply.
- 2.8.1 IET reiterated that the Outline is for use within ICEE, and this is part of the agreement with US CEE. Whenever they receive a query, IET will invite the interested party to join ICEE and refer them to the nearest regional team.
- 2.8.2 US NET also requested that anyone who received a query from anyone in the US for the Outline should also follow the same protocol; by not giving out the Outline but refer them to the US NET.
- 2.8.3 Argentina has also received enquiries for the Outline but nothing came out of it.
- 2.8.4 It was also suggested that this item be discussed at a later stage of the meeting: the issue of use of the Outline without permission. And if this is an Ecclesial issue.

**Task List Action Item: 2012-2**

IET to enter into a discussion with US NET about a possible way to ensure distribution of the Outline and the intellectual property rights.

2.9 India

- 2.9.1 IET informed that they had not received a report from India – James+Bernice.
- 2.9.2 IET had received a query from James+Bernice, in June 2012, for a copy of the Revised Outline which IET sent.
- 2.9.3 IET shared this excerpt of their e-m1 to IET:

In Mumbai it is a herculean challenge to get couples as teams for EE. We cannot blame them as these young couples are struggling to start family, work and other commitments.

2.10 English Caribbean Region

2.10.1 Key points are:

- a. Trinidad & Tobago held a Lent retreat for the community; and started a Stewardship program to raise funds to purchase audio-visual equipment and programs and activities for the community.
- b. Planning outreach to St Lucia and St Vincent.



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



Lunch & Siesta

2.11 Mexico Region

2.11.1 Their report in English & Spanish was given to couple and priest on a 4Gb thumb drive.

- a. The summary of each talk is on powerpoint, and so is the lyrics of the song they play after each talk.
- b. The enrichment for community is adapted from the revised outline; over two days live-out.
- c. They also have achieved non-profit status from the government.

2.12 Oceania Region

2.12.1 IET informed that they had not received a report from Oceania – Greg+Linda & Fr Ron.

2.12.2 IET shared with everyone an e-mail from Greg+Linda thanking the International Community for our prayers for Linda's cancer treatment.

2.13 South America – North (SAN)

2.13.1 Alfredo+Bati presented the SAN Report.

Colombia

28 couple teams and 7 priests conduct 35 weekends a year; with average of 32 couples per weekend.

Peru

14 couple teams and 3 priests conduct 7 weekends a year; with average of 17 couples per weekend.

Ecuador

11 couple teams and 2 priests conduct 13 weekends a year; with average of 15 couples per weekend.

2.14 South America – South (SAS)

2.14.1 The Reports for Argentina and Paraguay were presented by Vicente+Elena and Juan+Fanny respectively.

Argentina



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



5 couple teams and 2 priests conduct 4 weekends a year; with average of 8 to 10 couples per weekend. In September they will present the first weekend with the 2010 Outline.

Paraguay

2 couple teams and 1 priest conduct 3 weekends a year; with average of 15 couples per weekend. They are still writing their talks to the 2010 Outline, and hope to complete by end of 2012.

2.15 Southern Africa

2.15.1 Gustavo+Kelsay and Fr Chris presented the Southern Africa report.

2.15.2 They have found a community that had lost contact with EE.

South Africa

20 couple teams and 9 priests conduct 20 weekends a year.

Kenya

6 couple teams and 1 priest conducted 2 weekends in 2011.

2.16 IET then answered questions from the question box.

Qn 1. Is there a 'team-a-logue' or set of questions for the team available for the new outline?

Ans: No.

If there is a need then US NET will request Outline Revision Committee (ORC) to look into that. By show of hands only 3 regions are interested in a set of questions.

Spanish-speaking Caribbean shared that they give their teams a set of questions for their enrichment; and they have developed a set based on the revised Outline.

**Task List Action Item: 2012-3**

Central America & Spanish Caribbean are happy to share the questions they use for team dialog; and Team C will translate and post as a resource document.

Qn 2. To USA: What kind of fund raising are you doing? Other regions in ICEE may want to do the same thing

Ans: Jay+Julie shared that in the USA, US they had a grant to roll out the revised Outline using CDs and paperless means. Applying for grants is something US is looking into.



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



In addition to the Stewardship talks, they ask for donations; both at a local and national level.

Qn 3. Are any regions interested in forming an agreement with the USA to print notebooks (workbooks) in the region?

Ans: Don+Sharon shared that were trying to organize an agreement with a company (Staples) for the printing and purchase of workbooks.

Angela Mitchell informed that in the English Caribbean they used a different format from the US.

Jay+Julie agreed that shipping the notebook to an overseas location can cost about US\$3.73 and informed that CEE Central Supplies are open to an arrangement for workbooks to be printed locally with a small copyright fee, and an agreement for quality control.

Qn 4. What can you inform (update) about EE in Puerto Rico?

Ans: Prior to us (Jay+Julie & Fr Don) taking over as US NET; we were unaware that a message was sent to our predecessors. In May or Jun, IET called us to tell us that there was interest in Puerto Rico, and asked if contact with Puerto Rico should be part of one of the districts or ICEE? After discussion the US Board suggests that contact with Puerto Rico and outreach come under ICEE.

**Task List Action Item: 2012-4**

Central America & Spanish Caribbean Team, Uriel+Janeth, will contact Fr Adonis in Puerto Rico, and outreach to Puerto Rico.

The meeting adjourned for Dinner.

2.17 Outline discussion & future plans – USA Team

2.17.1 In June 2012, the ORC has made spelling and grammar corrections to the October 2010 edition. Now a slightly revised version of the 2010 Outline is available for release. There are new documents and resources available, and the list is in the US regional report. Five documents are new, and one document summarizing the updates. The US Board will determine this week how these documents will be distributed in the US, likely through the district coordinators. Once the decision is made on distribution, then these documents will be available to ICEE.

2.17.2 Joseph+Terri asked if there would be any adaptation of the Sacrament talk in the October 2010 (revised) Outline?

2.17.3 Fr Tery added that he has difficulty writing this talk. The outline says “Every marriage is sacred” which is not correct and not truthful.



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



- 2.17.4 Jay+Julie replied that they will raise this at the Board meeting this week as it needs immediate attention.
- 2.17.5 Herbert+Monica shared that they have received comments to the 2010 Outline and they have sent the comments to the ORC last week. They have not received an answer as yet. Some of the questions raised are:
- Can there be a greater role for the priest? The priest participation in the weekend, or lack thereof, is causing some concern.
  - Forgiveness – The previous outline better describes the process – to forgive and heal.
  - Betrothal – The decision to write the betrothal is weak in the 2010 Outline.
- 2.17.6 Jay+Julie thanked Herbert+Monica, and in general to everyone for their feedback. They assured everyone that the ORC has the intention to answer all questions raised and feedback received. The ORC has received feedback on interaction by priest and the 2010 outline is a result of the experience of a reality – shortage of priests. The 2010 Outline was not designed to exclude the priest but to provide an opportunity for him to present important content; and as a result the priest's role has been reduced. But from their personal experience, when there is a priest who is enthusiastic, he does share additional points on the topic.
- 2.17.7 Fr Chris asked about the ownership of the talks. Is there possibility of local adaptation for some talks? He clarified that whilst there is very clear commonality, there is also vastly different realities. So in some situations in South Africa, he will come to the US and say “we have done this or that...” and not “can we?”
- 2.17.8 Steve+Claudia replied that ICEE uses the Outline with permission from US, and has adopted the US Outline as stated in our handbook. Integrity to the Outline is essential to the ICEE, and this is also stated in our handbook; but it does have room for local adaptation.
- Steve & Claudia explained that the ICEE Board and the US ORC recognizes that minor changes and additions to the outline may need to be made to address cultural and/or Regional needs. These changes and/or additions should not distract from the core concepts of the CEE weekend and should be approved by the local Bishop who is allowing CEE weekends to be presented in his dioceses.
- 2.17.9 Fr Tery clarified further that this is usually done at a regional level instead of individual communities making changes to the Outline and program.
- 2.17.10 Steve+Claudia gave an example of the topic of marital violence being included in some communities where this is prevalent. In Central America the devotion to Mary is very strong so they have this devotion included. ICEE reiterated that we work under the local bishop; and any changes to the outline be discussed with the bishop especially if you have difficulty in certain areas.



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



- 2.17.11 Fr Wilfred shared that in their group there is a family judge who worked in family court. She was distressed at the number of couples in the family court quarrelling over property and children. He shared that English and American law is different. Many of these couples didn't know there are differences in the law and found that out only when they were about to be divorced. She had suggested that EE have a session on teaching about that law.
- 2.17.12 Steve+Claudia replied that each community can decide to provide additional information to their participants but without reducing the content of the weekend.
- 2.18 Jay+Julie then bid farewell to the group to convene the US National Board meeting. They shared that part of the preparation to the the Boston convention was a prayer marathon based on the theme: marriage is a marathon! They then shared with everyone a gift of a hand-made rosary from seeds from a type of grass in Kentucky, where they come from. Don+Mary Weaver who made the rosary have been a presenting team couple for many years, and their last responsibility before they retired was to workshop couples to the revised Outline.
- 2.19 Steve+Claudia also took the opportunity to ask everyone present to pray for Fr Joe Mozer's father who is in hospital.



### **Team A Report – Statistics & Communications**

Presented by Bernard+Ginette and Fr Kevin

- A.1. Bernard+Ginette explained the purpose of statistics, and explained the definitions and how each table should be filled in, and explained the trend in the 3-year summary.

There was a discussion and explanation on the template on the collection for the number of types of weekends.

- A.2. Bernard+Ginette elaborated that there is a rise in the numbers of catholics who are marrying outside the church – in other words catholics marrying non-catholic or non-christian.

- A.3 There is also a noticeable decline in number of weekends in 2012 from 2011.

#### **Task List Action Item: 2012-5**

IET to include an explanation on collecting the statistics on types of weekends conducted in the Handbook, and the glossary of terms used in the statistics.

#### **Task List Action Item: 2012-6**

To use “1” if such weekends are conducted and “0” if these weekends are not being conducted; as inputs for the template that collects statistics on type of weekends conducted, and include an explanation on collecting this statistics.

- A.4 Pat+Polly, the US Reps shared that is was only when they received the spreadsheet on the statistics did the district representatives understand why ICEE was collecting statistics.

- A.5 Uriel+Janeth added that it was an important and pertinent that anyone receiving this statistics is also associated with the family movements in their respective dioceses..

- A.6 Steve+Claudia reiterated that one of the most important use of the statistics was in our application to the pontifical council for laity.

#### **Task List Action Item: Add to 2010-1**

IET will send the latest stats to the pontifical council for laity.



### **Team B Report – Finance & Secretarial**

Presented by Joseph+Terri.

- B.1 The Financial Report was accepted as presented, from 1 Sep 2011 to 16 Jul 2012.

The balance in our Wells Fargo Bank Account as at 16 Jul 2012 is US\$23,074

We have received US\$22,716 in contributions.

We would like to put on record our thanks to the US for about 64% of those contributions (amounting to US\$14,740)

For this reporting period, the expenses went to the cost of the meeting held in Manila in Oct 2011.

- B.2 Travel remains a major part of our expenses; and since we have been discerned into the ExCo from the Board meeting in Cuernavaca in 2009, the ExCo has been exploring the possibility of other ways of meeting and keeping in touch with each other.

But nothing replaces a face-to-face meeting.

Especially as we have to discuss our matters in English and Spanish.

- B.3 We would also like to appeal to those regions who have not made contributions. We understand that there may be financial constraints each community faces; and may not be able to make that donation.

However as a family/community, we believe, everyone has to share with each other what we can.

- B.4 Our ICEE Handbook suggests a contribution of US\$2 per couple.

We urge regional teams to suggest to their respective communities to appeal to the couples to share their time, talent and treasure, which is part of the Vision talk or the Stewardship talk (in the 2010 Outline).

We also appeal to all regional teams to maintain this information as part of the handover to the next regional team.

- B.5 You see the value of being here, strengthening bonds and renewing our commitment to this wonderful Ministry.

- B.6 A question was raised on the transfer process.

- B.6.1 Joseph+Terri explained that there are charges incurred in making bank transfers or drafts or even postal orders. They are aware that some regions do not have US dollar accounts. Regions who had such difficulties could meet with them separately and discuss a means to make the contributions.





**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



- B.7 A question was asked by Gustavo+Kelsay: Why are some regions not contributing?
- B.7.1 Alfredo+Bati: In SAN, they had regional liaison issues and have now made contact with the other communities; but it will take time to establish regular contributions.
- B.7.2 Uriel+Janeth: we usually make the contributions at Board meetings.
- B.7.3 Joseph+Terri added that some regions do make contributions at meeting. When they were East Asia coordinators they would make contributions at the Board meetings when they were able to attend.
- B.7.4 Juan+Fanny: we did not know how to make contributions. We are able to make the contributions at this meeting.
- We have taken this decision at this meeting; and have spoken about this at our local meeting before coming to this meeting.
- B.8 Gustavo+Kelsay shared that they had made an unpopular move: taken the stats and sent an invoice to the regions.
- B.9 IET reminded everyone that we needed to be good stewards of the funds.
- B.10 Joseph+Terri: A copy of the financial report will be available to anyone who needs it. We will compile the report to include estimated expenses for the conference here in Boston.



**Team C Report – Outline & Weekend Resources (O&WR)**

Presented by Herbert+Monica and Fr James.

- C.1 The team shared the comments received on the Revised Outline
- C.2 The team handed to all present a flash drive that contained documents and resources.
- C.3 NFP – many participating couples feedback that NFP is irrelevant to them.

Suggestion by Alfredo: motivate the couples to learn NFP with stats (99.8% effective) and reason. They have an info kit in .pdf and it lasts 20mins.

Angela: in T & T, couples are given the NFP info, but they only come when they want to conceive. We can only plant the seed.

- C.4 Herbert+Monica recorded thanks to Cesar+Gilda for their work on translating the many documents.
- C.5 More documents contributed will provide more tools for growth and benefit to ICEE.
- C.6 IET informed that the list will be posted on the website not the documents in order to prevent unauthorized use. And anyone who wants a document should contact their regional coordinator for a copy.

**Task List Action Item: 2012-7**

IET to post the updated library list on the website.



2.20 More Questions were answered:

Qn 5: Is there a standard report sheet to be completed after each weekend.

Ans: Steve+Claudia replied that they knew that most communities use a type of form that has columns to report the statistics for the weekend. They shared that the communities in the US use a form that includes funds collected.

### **Task List Action Item: 2012-8**

IET & Team A to prepare a standard form for regions to submit their regional reports to ICEE, and the form to include a column to indicate amount of funds contributed.

Qn 6: Does EE have a “personia juridica” i.e. are we “incorporated” somewhere?

Ans: Steve+Claudia shared that ICEE was incorporated in Georgia, USA.

IET suggests that each community incorporate for indemnity, and for non-profit sponsorship.

ICEE was incorporated in Georgia; and it was recently discovered that the Incorporation was not renewed, and IET will be seeking renewal.

IET reminded all to incorporate “Catholic Engaged Encounter (CEE)” because in some countries there is EE that is not catholic.

And do note that there is a difference in the Spanish name for CEE.

Qn 7: Does any region have follow-up meetings/weekend with couples? E.g. post weekend programs.

Ans: Jamie+Raquel shared that Mexico has a number of follow-up programs. At the end of the weekend, the follow-up team will come at the end of the weekend to meet the participants and invite them to join the post weekend follow-up program.

Uriel+Janeth shared that in the Spanish Caribbean they have a meeting after the weekend, one or two weeks later.

IET reiterated that it is in the handbook that encourages follow-up program.

Qn 8: Will we as EN select another host country region who will keep ourselves at the next board meeting full?

Ans: The question was clarified; and it was asking when the venues for the next Executive and Board were decided. Steve+Claudia explained that when the Executive Committee meets separately, usually on Thursday, one item on the agenda will be to review the



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



bids and make the decision for the venue for the next meeting, and following meeting, if possible.

2.21 The meeting closed with a prayer by Fr Tery.



### Day 3 - Wednesday 25 Jul

- 3.1. Morning Mass was celebrated by Fr. Paul and assisted by Don+Marchand.
- 3.2. Bids for hosting the next meeting in 2013, and subsequent meetings were tabled for clarification.
  - 3.2.1 English Caribbean is bidding to host a meeting in Dominica in 2013.

Angela shared that the meeting will be held in a centre that is maintained by the Redemptorists.

She added that there are scheduled flights to Dominica from the US, but she was unable to provide any details of the cost or how much it would cost for meals per person per day.

She noted that if the meeting was held in October, then it would be during the hurricane season which is from August/September to December.

IET explained that our meetings are usually held in October; and this was to coincide with the US National convention.

This year, 2012, was an exception. The US CEE held the convention in the summer (to allow families to spend time together) and ICEE made the change so that we could also attend the convention.

Fr Chris enquired who the attendees would be at the meeting in 2013.

IET clarified it was an Executive Committee meeting and regional teams are invited; but there would be no subsidy to any team attending the meeting.

IET explained that previously the meeting was held in the US once every 2 years to coincide with the US convention, and the other venues were rotated around this schedule. In Cuernavaca the Board took the decision to hold the Board meeting once every 6 years in US; and hence in the intervening period any country/region can bid to host the meetings, including the US.

- 3.2.2 IET clarified the meetings for the subsequent years and explained that bids could be made for any of the next three years.

2013 – ExCo

2014 – ExCo

2015 – Board

2016 – ExCo

2017 – ExCo

2018 – Board (to be held in US to coincide with US National Convention)



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



It was suggested to the IET to hold the 2015 meeting in a more economical venue however the cost of travel to this venue also makes a consideration.

3.2.3 IET asked if any other countries/regions would like to bid?

3.2.4 Bid Forms were handed out to:

Panama (Uriel+Janeth)

Monterrey, Mexico (Jaime+Raquel)

Quito, Ecuador (Alfredo+Bati)

The weather in Quito all year round is 20 to 25 degC (day) 13 to 17 degC (night).  
In Quito, teams can be hosted in couple's houses.

Steve+Claudia shared that Louisiana may be considering bidding to host a meeting and providing accommodation for the teams in local couple's houses; but the local community had not made any decision. One factor was the transport needed to bring the teams to the meeting venue every day and sending them home after the meeting.

3.3 Vatican Recognition of Catholic Engaged Encounter

3.3.1 The submission IET sent to the Vatican for recognition has been received and acknowledged by the Dicastery for the Laity.

3.3.2 IET informed that they will send the most recent statistics in the hope that this would speed up the process.

Refer to the addition to the Task List Action Item 2010-1.

3.3.3 The time it took was to find out who to send the application to, and where.

3.3.4 A copy each of the ICEE letter and the Vatican acknowledgement was circulated for members to see.

3.3.5 Alfredo+Bati requested for a copy and they would ask their Archbishop to assist to follow up with the submission. Their Archbishop sits in the Council for the Laity. Steve & Claudia gave a copy each of the ICEE letter and the Vatican acknowledgement to Alfredo & Bati.

3.4 Revised Outline, October 2012 – Successes and Failures

3.4.1 Role of the Priest

a. Fr James shared that if a priest looks at the 2010 Outline he will find that he does not have much participation on the weekend. A parish priest may not want to leave his parish, and this reduces the number of presenting priests.



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



- b. IET clarified that the outline ICEE is using is used with permission from US CEE. And added that the matter of presenting from the 2010 Outline was discussed at length in Manila.
- c. IET further clarified that some communities have let their team Priest make statements at the end of the talk if he feels that something has been left out.
- d. Fr James responded that this is a dangerous precedence.
- e. IET agreed but clarified that this concession is not a blank check for the priest to preach at the end of talks, and this has to be discussed at the team meeting.
- f. IET requests that US bring back to ORC that ICEE Board has raised concern about the lack of priestly participation in the Outline, and especially in Betrothal where it is stated that the priest is not required.
- g. Patrick+Linette shared that a priest sitting with the team and sharing is a witness; and the witness of relationship and church.
- h. However Fr Tery said that if the priest's part is insignificant then he will feel he is wasting his time.
- i. Patrick+Linette shared that in the previous Outline, the participants can relate better to the priest as he has more participation.
- j. Steve+Claudia said that all the sharing is valid, and the inputs from the priests here is welcome. Some matters are not in our hands, and IET suggests that the regional teams continue to send their comments, feedback and suggestions and Steve+Claudia will continue to make an effort to follow-up with ORC.
- k. Alfredo+Bati shared that in Ecuador, in general, there have been more successes than failures.
- l. Jamie+Raquel shared that in Mexico it has been more successful. Groups in communities have studied the 2010 Outline in English and Spanish. They recognized the lesser involvement of the priest, and they saw that the priest was asked to share more of himself. Some priests were comfortable, some were not. Every change can always be better.
- m. Uriel+Janeth shared that in Central-America, 4 of 6 communities have begun presenting to the 2010 Outline.

Positive aspects are:

- i. Well received by the participants.



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



- ii. Presenting teams have perceived that some talks are not as rich as the old talks; but the engaged couples seem to receive the message well.

Negative:

- i. There is less priest participation; and they apply the suggestion to let the priest speak at the end of the presentation, where necessary.
- n. Pat+Polly shared that there is a sense that the role of the priest on weekends has not been clearly communicated to ICEE.

They explained that the priest's role appears to be less, but in actuality it is more. His role is to be sure that everything to be said has to be said, and his role is listening carefully. His job is to get into the talk if there is something missing or incorrect – by doing as suggested to ICEE that the priest can speak at the end of any talk that is lacking.

- o. Alfredo+Bati replied that all the talks should already be workshopped.
- p. Fr Tery also replied that this would make the role the priest as a police-man.
- q. Fr Tery asked Pat+Polly to confirm the role of the priest, and if there is anything in print, then can the US share this with ICEE.
- r. Patrick+Linette remarked that on a priest-less weekend there would be no police.
- s. Angela commented that if I were a priest I would not present to the 2010 Outline.
- t. Pat+Polly shared that on a weekend there are 2 sacraments being presented; and on a weekend the team is sharing 2 stories.
- u. Alfredo+Bati confirmed that the revised outline is well received; but we just want to provide for greater participation for the priest on a weekend.
- v. IET asked Pat+Polly to please bring back to ORC the concerns raised on the role of the priest in the 2010 Outline.

Break

### 3.5 Skype

- 3.5.1 Bernard+Ginette shared that Skype can be an effective and efficient means of communicating.
- 3.5.2 Herbert+Monica shared that they have been communicating on Skype with other communities.





**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



- 3.5.3 Alfredo+Bati shared that in South-America North this has been an appropriate way of communications. Now: “face-time” is free; and for i-phones, free – “viver”.
- 3.5.4 IET strongly suggests regions consider using such means to improve their communications.
- 3.5.5 Bernard+Ginette informed all that after our last meeting in Manila, they had requested for those with Skype to share their Skype address so they could communicate with you. Only three replies were received. They requested everyone present to fill in their Skype address again.
- 3.5.6 Lester+Aura have not used Skype, but are willing to explore that option.
- 3.6 211
  - 3.6.1 Bernard+Ginette shared that 211 is a phone number of an organisation that exists world-wide to access social communities, for those without internet.
  - 3.6.2 EE Canada has registered and the organisation will call you to verify that you are a legal body.
  - 3.6.3 Once registered 211 directs you to people who are in need. EE Canada has received two calls since it registered.
  - 3.6.4 211 also provides free advertisement for anyone who wants to know where to go for marriage preparation.
- 3.7 Team Requirements
  - 3.7.1 IET raised for discussion how communities who are not conducting weekends consider their team couples and priests active? And what if team couples & priests do not present one weekend in a year?
  - 3.7.2 Fr Chris: Regions (and communities) should define their team’s status.
  - 3.7.3 Raquel: In Mexico, the teams who do not give weekends, are not active; although they still attend meetings, and are an extension of the community but they are only active when they have conducted another weekend.
  - 3.7.4 In Cuba, teams are active: defined as still trying to conduct weekends despite not having weekends.
  - 3.7.5 Fr Tery then summarized the discussion: that each local community will decide their team requirements and what are the conditions that determine if a couple is “active”.
- 3.8 Handbook Revisions



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



- 3.8.1 Steve+Claudia explained that the Executive Team is responsible to maintain the ICEE Handbook.
- 3.8.2 They asked teams present if they had any suggestions for revisions in order for the next Executive Team to take note of.
- 3.8.3 There were no suggestions.
- 3.9 Korea
  - 3.9.1 Steve+Claudia shared that in March they had received an e-mail from someone from the archdiocese of Seoul, Korea requesting an updated Outline.
  - 3.9.2 Steve+Claudia were aware that Korea had been part of EE before and were using an old Outline. But they had been out of touch with the ICEE community.
  - 3.9.3 Steve+Claudia sent a reply explaining that the EE Outline was available to EE communities who belonged to ICEE, and explained that membership was open to them.
  - 3.9.4 They have not received a reply since then.
  - 3.9.5 Pat+Lin also followed up with an e-mail in June but they did not receive a reply either.

**Task List Action Item: 2012-9**

East Asia will follow-up with Korea if they wish to join ICEE, in order to avail of the revised Outline.

- 3.10 Hong Kong
  - 3.10.1 IET provided some background. In 2007, Fr Jack, from New York was in China and IET contacted him. He provided a contact – a Fr Tan but that was a dead end.
  - 3.10.2 Pat+Lin shared that in Feb 2011, a couple, Wai+Alison, from Hong Kong experienced the EE weekend in Singapore.
  - 3.10.3 This couple then coordinated the arrangements for a pilot weekend in Hong Kong which took place in Oct 2011. The presenting team was Pat+Lin and Joseph+Terri and Fr Ambrose. And the talks were presented using the 2010 Outline. 8 married couples and 2 engaged couples attended this pilot weekend. Sr Teresa Yuen, FMM, who is part of the family life group in the Hong Kong archdiocese, also experienced the weekend.
  - 3.10.4 Pat+Lin shared that the first HKG weekend will be conducted from 24-26 August 2012.
- 3.11 Thailand



3.11.1 Pat+Lin shared that a team from Thailand experienced a weekend in Penang in Nov 2010. The priest, Fr Peter Bunsong, was given the previous Outline; and later in 2011 he was given the 2010 Outline.

3.11.2 Since then, we have not heard from them any progress.

**Task List Action Item: 2012-10**

East Asia will follow up with Thailand to find out their progress.

3.12 Stewardship Talk – list of countries with EE

3.12.1 Steve+Claudia shared that in the Stewardship talk in some communities they were still mentioning countries like Great Britain that no longer conducted EE.

3.12.2 They reminded all to just mention the 12 regions that were part of ICEE; or use the list of weekends being conducted for that weekend.

3.12.3 A question was asked: if a couple enquired about marriage preparation in a country that did not have EE, who should this couple contact. Steve+Claudia replied that in such a situation, they would try and give them the ME contact of that country; or advise them to contact the priest who is officiating their wedding.

Lunch

3.13 More Questions were answered.

Qn 9. To: Central America

In Costa Rica EE is not recognized as a valid marriage preparation program, why would couples attend a weekend?

Ans: The weekend is given as a life experience; but in one diocese EE is recognized.

Qn 10. To: English Caribbean

You explain that there is a country where there are 4 couples who have just finished writing their talks. A couple of weekends ago you met a Sunday to practice. What do you do in your practice meeting? How long does it take?

Ans: The couples “walked thru” the whole weekend; read-thru the talks; and discussed the logistics of the weekend (like a dry run – a weekend without participants).

Qn 11. To: South America North

Colombia conducted 35 weekends. How many team couples & priests do you have?



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



Ans: Columbia has 28 team couples and 7 team priests and 2 Deacons

Qn 12. To: Central America

Does anyone in your region have regular communication with Fr Adonis in Puerto Rico?

Ans: No. But they can try and contact him.

IET reiterated the suggestion that the Central America & Spanish Caribbean region approach Puerto Rico instead of the USA. Is that possible?

Ans: Uriel+Janeth agreed.

Note: Please refer to Action Item 2012-4 for Central America and Spanish Caribbean.

Qn 13. To: Canada

Is there any plan for a national convention?

Ans: No. Don+Sharon shared that they have encouraged districts and communities to attend the US Convention when it is close by and accessible.

Qn 14. To: East Asia

How many couples per weekend? Where are (weekends) being held?

Ans: In Singapore: 21 residential weekends that begin on Friday, average 30 couples; weekends held at a retreat house owned by the bishop.  
In Malaysia: 4 or 5 residential weekends that begin on Friday, average 15 couples; held at a retreat house owned by the bishop.  
In Philippines: 3 dioceses hold EE, 10 to 15 couples per weekend. 2 of the dioceses conduct non-residential weekends from Sat to Sun, and the other diocese conducts residential weekend from Sat morning.

Qn 15. To: South Africa

What is the cost of your weekend? And the average wedding cost?

Ans: US\$100 to \$120 per couple for 3-day residential weekend.  
An average wedding in a hotel costs US\$10,000

Qn 16. To: English Caribbean

Last year you had a 3 days workshop presenting the new outline. What is the workshop about? What does it contain? Do you have a copy to share?



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



Ans: Presenters were invited to the workshop and started writing their talks immediately. IET: can be given in one day to go over the salient points of the talks. The Spanish powerpoint is in the resources given by Team C. A certain amount of ICEE funds is available for ICEE to assist regions to start the revised outline. All teams should write the talk "Understanding Myself" first, whether they are Team A or B, as traits and values will be referred to in other later talks. IET recommended that all communities should have their teams write both sets and alternate their role as appropriate.

Qn 17. To: Canada

When is your discernment for new national trio?

Ans: Usually in the fall (autumn), and it is supposed to be in 2012. However the next discernment will be in 2013.

Qn 18. To: East Asia

What do you mean Malaysia does not have enough resources to go to the new outline? What can IET do to help them move in that direction? It seems a shame that new couples are writing to the old outline.

Ans: Patrick+Linette replied that Penang only has three couples: 1 Senior (Team B) and 2 Junior (Team A). These three couples do not have time to write to the revised outline; and if the three new couples write to the revised outline, then they will have mix of 3 couples who have talks from the old outline and 3 couples with talks from the revised outline.

Patrick+Linette added that Penang will eventually move to revised outline.

Bernard+Ginette clarified for all that weekends cannot be conducted with a combination of talks from the two different outlines.

**Task List Action Item: 2012-11**

East Asia Team to follow up with Penang and their implementation date for the revised Outline.

Qn 19. Have the questions for the couples been translated into Portuguese?

Ans: No.

Steve+Claudia suggest that any translations of questions or the Outline be shared with the rest of the ICEE.

Bernard+Ginette shared that with the old outline, they (Canada) had questions recorded for the visibly-challenged (blind).

Qn 20. How do we access resources from other regions / how do we know what is available?



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



Ans: Herbert+Monica replied that there is a resource list in the thumb drive that was provided. This list is also posted on the website.

Qn 21. Are there weekends with a religious woman (nun) taking the place of a priest?

Ans: Yes, in Sherbrook in Canada, a nun presents regularly.

The Latin-Am communities are interested in the setup.

Ans: Don+Sharon shared that she presents the sessions for the parts of the priest, and a priest comes for confession and Mass.

Steve+Claudia shared that In Lafayette, New Orleans, USA they have even had a deacon (final-yr seminarian) present the whole weekend, and a priest came for confession and Mass.

Herbert+Monica also shared that in Guatemala, they had also asked a deacon to present the weekend.

Steve+Claudia also clarified that a married deacon can present in place of the priest. However, he has to remember to share his experiences as a member of the clergy ministering to the community – not as a husband.

Qn 22. The writing of talks according to the new format seems to be a very big problem for many countries. Is there a realistic time-line for the changeover?

Ans: Steve+Claudia answered that the ideal was every community had completed writing by 2011, and present in 2012. IET was realistic from the start (in Oct 2010) that there would be communities that would face challenges with this time-line. They were also aware that they could not force this time-line on any community but they would encourage communities to keep the process going no matter how slow and to not stop.

IET was asked if ICEE can make a “rule” to have everyone begin presenting?

Fr Tery replied that IET could suggest a goal to aim for. We want to twist their arm but not break it off.

Steve+Claudia added that in Oceania and India, they have older presenting team couples. They are having difficulties getting younger team couples, and if they insist these older presenting teams write to the revised outlines, they may lose them. And as was stated earlier IET can suggest but not insist that couples go beyond their necessary resources.

Mexico proposed that each region should make a commitment for their region to move to the revised outline, and Southern Africa agreed with the proposal.



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



IET agreed with Mexico & Southern Africa and assured everyone that they had communicated this with different regions; but in their personal communications to some regions they were made aware of the challenges and have asked these regions to strengthen their communities before they move on.

- 3.14 Steve+Claudia then thanked everyone for their cooperation. Teams were invited to raise any other matters.
- 3.15 Gus+Kelsay and Fr Chris announced that Southern Africa will now be named Africa, as the region would also include Kenya.

Meeting adjourned for dinner at Green Briar Pub and social evening.



#### Day 4 - Thursday 26 Jul

- 4.1 Morning Mass was celebrated by Fr. Marco and assisted by Jaime+Raquel.
- 4.2 Requests for Expansion funds
  - 4.2.1 IET explained the availability of funds to regions and the purpose of the funds.
    - a. Most requests are usually more than what we can afford.
    - b. When approved, the funds will be put aside, and when the expansion is accomplished then the funds will be released to the region.
    - c. Receipts need to be produced and if possible a letter from the local Bishop, and any proof that the expansion occurred.
    - d. No funds are available for enrichment, regional meetings, travel of regional team, and keeping the community going.
    - e. There has been precedence of supporting a community previously but our aim is to have the community become self sufficient.

- 4.2.2 Vicente+Elena sought this clarification: in Cuernavaca in 2009, they had requested US\$1,000 for South America South but did not use it. Do they need to request for the funds again?

Steve+Claudia clarified that funds not claimed for within the year leading to the next Executive or Board meeting would lapse and had to be requested for again.

- 4.3 Request for English Caribbean:
  - a. US\$1,416 for airfare to St Lucia for expansion.
  - b. US\$1,865 for airfare to St Vincent for expansion,
- 4.3.1 Lester+Aura clarified that they plan to conduct workshops in these two venues for possible teams and these couples have already been contacted.
- 4.3.2 A question was asked if there was any cruise or ferry service to these islands?
- 4.3.3 Lester+Aura clarified that there was no cruise nor ferry service between islands.
- 4.4 Request for Cuba:

US\$2,500 for development of weekends & for the first weekend in La Havana.
- 4.5 Request for Nicaragua:

US\$2,500 for expansion to Managua.





INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER  
ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL  
(website: <http://www.icee.tv/>)



- 4.5.1 Uriel+Janeth were asked if it is realistic that the above requests would be the full amount or is this an estimate?
- 4.5.2 Uriel+Janeth replied that the requested amounts are estimates.
- They explained that in Cuba, the couples travel from faraway places. CEE helps the couples get to the retreat centre, as the average salary is US\$25 per month. Funds are also needed for national team to travel to La Havana to speak to the Bishop for permission and recognition.
  - They explained that in Nicaragua there had been no weekends for the last year and a half. The city with EE was **Massia**, and there were three couples (explained in their report). At their own expense, they workshopped the remaining couple on the revised outline, the priest was posted to the Seminary, and they have asked another priest in Managua. Teams from **Costa Rica** and **Guatemala** have volunteered to present in Nicaragua. **(The name of this city is Masaya)**
  - In the meantime they will be trying to re-connect with Puerto Rico. If they are successful, they hope the other communities in the region will help and support the outreach or they may have to request assistance from ICEE.
- 4.5.3 Steve+Claudia shared that they are considering making a request to the USA to support any initiative to Puerto Rico. However this is still a vision, if there is a definite interest from the Bishop in Puerto Rico.
- 4.6 Request by Africa
- US\$1400
- 4.6.1 We have expanded to Kenya. Kenya has 2 presenting priests and 3 teams. They are funding the weekends out of their own pockets. Couples pay what they can, and the community in South Africa supports the weekends.
- 4.6.2 Estimate costs per weekend for 4 to 12 couples is US\$350 and there has been one weekend when 15 couples registered but only 4 couples turned up.
- 4.6.3 The request for financial assistance will be to help Kenya conduct two weekends – but this is not for full funding.
- 4.7 Request by South America (North):
- US\$1400
- 4.7.1 As a region, Peru has intention to expand but they do not have the actual numbers. Ecuador has asked for funds to expand to Joaquin and it was approved in Cuernavaca (US\$1,000) but this did not happen as they were not able to find a priest.



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



4.8 Request by South America (South):

US\$3,000 for 2 destinations in Argentina that are 1500k & 900k away in two dioceses.

Both Bishops are supportive. And in one diocese the bishop will present the weekend. And local teams will be workshopped. In Paraguay they are focused on re-writing to the revised outline. In 2014 they will plan expansion into Chile & Uruguay.

4.9 Request by East Asia:

4.9.1 Patrick+Linette asked if they can make requests for funds after the meeting.

4.9.2 East Asia is expanding into Thailand and possibly Korea.

4.9.3 Steve+Claudia suggested that Patrick+Linette provide an estimated amount.

4.9.4 Or if during this year any expenses were incurred for outreach they could make a request at the next meeting with receipts. And if the request was approved, they could submit the receipts to claim for reimbursement.

4.9.5 Patrick+Linette decided not to make any request.

4.10 Total request for funds amounts to **US\$13,681.00**

4.11 Fr Tery shared that funds for outreach is always needed. He suggested that communities and regions use creative fund raising ideas. He also recommended that anyone who has such ideas to share this with ICEE so that we can post this ideas and share with others. He assured the regions that submitted bids that the Executive Committee would try to answer every request, however the amount that will be made available will depend on how many requests had been made.

4.12 ICEE website

4.12.1 Steve+Claudia explained that the website is (.tv) because (.org) (.com) was already taken.

In time IET may want to consider a new web URL.

4.12.2 Steve+Claudia informed that since the meeting in Seattle ICEE has an e-mail address for regions and communities to share news "icee.news@hotmail.com"

4.12.3 Steve requested that regions send the URLs of their websites to establish a link.

4.12.4 There is a suggestion to have a bilingual website but this is beyond the scope of anyone in ICEE.

4.12.5 Gustavo+Kelsay volunteered to assist to refresh the website.



4.12.6 IET thanked them and the incoming IET will work with them.

#### 4.13 Executive Committee Meeting

4.13.1 From 1100h the meeting adjourned for the Executive Committee to meet in closed session.

4.13.2 At 1415h the Board meeting re-convened in order for the Discernment to be conducted.

Teams were advised that the Executive Committee will need to meet again tomorrow in closed session to complete all matters.

#### 4.14 Discernment

4.14.1 Each teams, including IET, shared with all present their duties and responsibilities.

#### 4.14.2 Nominations (from 1500h)

a. Nominations were invited for teams who were not present.

- i. Pat+Polly presented Don+Mary Wagner for ExCo positions.
- ii. Jamie+Dawn Oehmann are available for ExCo positions.

4.14.3 For the record, there are nine 9 regional teams present & 4 ExCo teams, hence there will be 13 votes.

4.14.4 All present and those by proxy will be asked if they are open for IET; then the teams open will be voted – by simple majority.

4.14.5 IET reiterated the point about how in Cuernavaca the full Board had discerned to first discern the IET, a position which is open to all teams. (refer to para 1.12)

a. Open to the post of IET were:

- i. Jaime+Raquel & Fr Marco
- ii. Gustavo+Kelsay & Fr Chris
- iii. Bernard+Ginette & Fr Kevin

b. In the first round of votes teams were asked to vote their top two choices:

- i. Jaime+Raquel & Fr Marco 10
- ii. Gustavo+Kelsay & Fr Chris 4
- iii. Bernard+Ginette & Fr Kevin 11

& 1 vote had only one nomination



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



- c. In the second round of votes, IET would be elected by simple majority:
- i. Jaime+Raquel & Fr Marco 5
  - ii. Bernard+Ginette & Fr Kevin 8
- d. The new IET will be Bernard+Ginette Charbonneau & Fr Kevin Maloney for the term commencing 2012, and ending at the next ICEE Board Meeting in 2015, scheduled in Panama City, Panama.
- e. Teams present and those by proxy were asked if they are open for being on the ExCo. Those voted into the ExCo will discern their roles with the IET after discernment.
- i. Joseph+Terri
  - ii. Herbert+Monica & Fr James
  - iii. Jaime+Raquel & Fr Marco
  - iv. Anthony+Angela
  - v. Uriel+Janeth
  - vi. Jamie+Dawn
  - vii. Don+Mary
- f. In the first round of votes teams were asked to vote their top four choices:
- |                               |    |
|-------------------------------|----|
| i. Joseph+Terri               | 11 |
| ii. Herbert+Monica & Fr James | 9  |
| iii. Jaime+Raquel & Fr Marco  | 7  |
| iv. Anthony+Angela            | 2  |
| v. Uriel+Janeth               | 3  |
| vi. Jamie+Dawn                | 7  |
| vii. Don+Mary                 | -  |
- g. In the second round of votes, teams would vote and the top three choices by simple majority will be the three teams in the ExCo:
- |                               |    |
|-------------------------------|----|
| i. Joseph+Terri               | 13 |
| ii. Herbert+Monica & Fr James | 13 |
| iii. Jaime+Raquel & Fr Marco  | 8  |
| iv. Jamie+Dawn                | 5  |
- h. The newly discerned Teams are Joseph+Terri, Herbert+Monica & Fr James and Jaime+Raquel & Fr Marco.

4.14.6 These three teams adjourned with Bernard+Ginette and Fr Kevin, the newly-discerned IET, to discuss their respective roles on the Executive Committee (ExCo).

4.14.7 Upon re-convening, the new IET announced the Teams as follows:



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



Team A (Stats & Comms): Jamie+Raquel Martinez & Fr Marco Garcia  
First Term from 2012-2015  
Team B (Finance & Secretariat): Joseph+Terri Kwok  
Second Term from 2013-2016  
Team C (Outline & W/End Resources): Herbert+Monica Rubio & Fr James Dukowski  
Second Term from 2014-2017

4.15 Enrichment by Joseph+Terri.

4.16 Included in the enrichment was the blessing of the new International Executive Team, and the closing prayer for the day.

(Note: The blessing is usually conducted during the closing Mass, however it is advanced because the team from Mexico was leaving on Friday morning to return to Mexico for their national convention.)

4.17 Dinner was hosted by the US National Board at the Rectory of St Ignatius Church.



**Day 5 - Friday 14 Oct**

5.1 Closing Mass was celebrated by the new IET: Fr Kevin and assisted by Bernard+Ginette.

(Note: This mass was moved to the morning as Fr. Kevin was leaving by mid-morning.)

5.2 The Executive Committee met after breakfast.

5.3 The main Board meeting re-convened at 1045h.

5.4 It was announced by Alfred & Bati, Vicente & Elena, and Juan & Fanny that they had met and discerned that South America North (SAN) & South America South (SAS) would remain as two separate Regions.

5.4.1 Vicente & Elena have accepted to be in the interim the Regional Coordinators of South American South (SAS).

5.4.2 IET acknowledges the challenges in both these regions. They thanked Vicente+Elena for accepting the role as regional team for SAS, and they were assured of our continued prayers for the unity of the region.

5.5 Allocation of funds:

5.5.1 Joseph+Terri provided the allocation as discerned by the Executive Commtee:

<b>Region</b>	<b>Requested (US\$)</b>	<b>Approved (US\$)</b>
Africa – For sustaining the outreach to Kenya	1400	700
SAN For expansion into Peru (one day presentation for workshop training)	1000	300
SAS – For outreach to 2 dioceses in Argentina (\$3000)	3000	1000
ExCo suggests that they outreach one community at a time instead of dividing their resources; and further suggest that they focus on the closest city/diocese: Cordoba, Argentina (900km away from the capital).		
English Caribbean – For expansion to St Lucia.	1416	1600
English Caribbean – For expansion to St Vincent.	1865	
ExCo suggests that they outreach one community/island at a time, for similar reasons: not to divide their resources.		



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVOS INTERNACIONAL**  
 (website: <http://www.icee.tv/>)



Central America & Spanish Caribbean For development of weekends in Cuba <sup>(1)</sup>	2500	850 <sup>(2)</sup>
Central America & Spanish Caribbean For first weekend in Havana, Cuba. <sup>(1)</sup>		350 <sup>(2)</sup>
<p><i><sup>(1)</sup> Clarification for funds provided to Cuba: In 2011, in Manila, it was discussed and agreed that ICEE will continue to provide funds to Cuba for conducting weekends bearing in mind the special circumstances in Cuba. However, this will be on a decreasing scale, and on the basis that the Stewardship talk be given on the weekends in Cuba.</i></p> <p><i>In 2011, weekend #19 cost: \$300 for 5 couples (19 persons including team &amp; support) &amp; weekend #20 cost: \$600 for 8 couples (23 persons including team &amp; support).</i></p>		
<p><i><sup>(2)</sup> The ExCo agreed to provide \$1700 but Cuba would be receiving the amount of \$1200.</i></p> <p><i>This was because in 2011 an enrichment was conducted and and paid for by the Bishop (for \$562), ICEE reimbursed that amount. However, ExCo will withdraw \$500 from this year's allocation since funds are not used for enrichment, even though ExCo recognises that there is merit in such activities and in this case there were 96 persons attending.</i></p>		
Central America & Spanish Caribbean For expansion to Managua, Nicaragua. For Uriel+Janeth & Fr Ricardo to meet the Bishop, with Fr Cesar (cost of air tickets for 3 x 400 = 1200) To bring in presenting teams from Guatemala & Costa Rica (cost 800) Estimated weekend cost (cost 500)	2500	2500
<p><i>ExCo agreed to provide the full amount requested with this proviso:</i></p> <p><i>Since visits of regional coordinators are not provided for under expansion funds: that Fr Cesar first confirm with the Bishop that the Bishop is agreeing to EE weekends being conducted before the team flies to Managua to plan and prepare for the weekend.</i></p> <p><i>ExCo also requested that some form of correspondence, even an e-ml with this confirmation from the Bishop be sent by Fr Cesar to Fr Ricardo and Uriel+Janeth.</i></p>		
<b>Amount of funds approved</b>		<b>7300</b>



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



5.5.2 As there were no objections from any Teams the allocation of funds would be recorded as such.

5.6 Host cities for future meetings.

5.6.1 Fr James announced the decision of the ExCo for the venues for future meetings. We were able to discuss venues for the next three years as there were a number of bids submitted.

2015 – Panama.

Since 2015 is a discernment year Panama has been selected in order to make it accessible for regional teams to travel to the meeting.

2014 – Dominica (English Caribbean).

2013 – Quito, Ecuador, from 21 to 25 Oct.

5.6.2 The following suggestions were made to the three communities hosting the meetings:

- a. A contact/liaison team be identified so that ExCo can communicate with, in each of these communities. And this team can give us travel details on how to get there.
- b. The regional teams travelling to Quito, and to the other countries in future, can also inform this contact/liaison couple of their plans in order to help in their planning for the meeting.
- c. Regional or national teams may change; so having this contact/liaison couple would ensure that ExCo and other regional teams would be dealing with the same couple.
- d. This couple will also advise the Executive if travel is not possible due to unforeseen natural disasters or any unrest.

5.6.6 By December 2012, the Stats & Comms Team will inform regional teams of the meeting in Quito in Oct, with some preliminary info so that they can make plans.

5.6.7 IET shared that in Cuernavaca when we proposed the shift from US to every 6 years, that there would be a lack of bids. But they are pleased with the number of bids.

5.6.8 IET requested that the US representatives, Pat+Polly, to inform the US National Board that in 2018, after 6 years, the Board meeting is scheduled to be hosted in the US. And that the US can still bid to host the meeting in the intervening years.

5.7 Other Matters

5.7.1 Implementation of the 2012 Outline

Steve+Claudia will update the US National Board that the 2012 Outline has been implemented in English, French, and Mandarin (Cantonese); and there are questions in Portuguese, Sotho, Ranchy, Afrikaans and Malay.

5.7.2 Next World Youth Day is in Brazil





**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVOS INTERNACIONAL**  
(website: <http://www.icee.tv/>)



- a. Steve+Claudia informed everyone that they were asked if EE would have any booth during the next World Youth Day in Brazil.
- b. They informed everyone that in Sydney they attempted to set up a booth but were told that EE is not a youth program.
- c. Bernard & Ginette shared that in Toronto, EE was given a table and they ended up giving out EE brochures and bags and answering questions.
- d. Vicente+Elena will check further on how EE can have a presence at the next World Youth Day.

5.7.3 Token of Appreciation

- a. Tokens were presented to outgoing Team A of Bernard+Ginette and Fr Kevin and to the outgoing IET of Steven+Claudia and Fr Tery.
- b. Words of thanks and encouragement were shared by both teams.

5.8 The International Board meeting 2012 ended with the Friday Prayer and lunch

*Minutes recorded by Joseph+Terri Kwok  
Vetted by Executive Committee members*



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVOS INTERNACIONAL**  
 (website: <http://www.icee.tv/>)



**Task List** – from Oct 2010  
 Status: Open

S/No	Team	Task
Previous: 1.	IET	To continue following up possibility of Vatican recognition with the Pontifical Council for the Laity;
2010-1	IET	To send the latest statistics to the Pontifical Council for the Laity as a follow-up to our application.  Note: A copy of the letter to the Vatican and the reply from the Vatican was given to the team from South America North (Alfredo+Bati) for them to seek the assistance of their Archbishop in following up on our application.

**Task List** – from Oct 2011  
 Status: Open

S/No	Team	Task
Previous: 1.	IET	To contact the respective S. American National Teams to get an update from them; and to get clarification from the S. America North Regional Team about unification of S. America North and S. America South.
2011-1	IET	To inform the respective National Teams in South America (S.A.) about the decision made in Boston, to maintain two separate regions (S.A. North and S.A. South); and that Argentina will chair the S.A. South (SAS) region.
Prev: 4	IET	Will review and revise (update?), if necessary, the document on the role of the priest and send to all regional coordinators.
2011-2	IET	Will obtain any updates on the role of the priest since the release of the revised Outline and send to all regional teams.
Prev: 12	Team A	To send to IET the French translation of the Revised Outline to be included as a resource document.
2011-3	Team A (Charbonneau)	To send to Team C the French translation of the Revised Outline to be included as a resource document.
Prev: 18	Team A	To request Regional Teams to send their “skype” addresses for distribution; to facilitate contact.
2011-4	Team A	To include the “skype” addresses from the regional teams in the contact list, as well as their telephone/mobile numbers.



**INTERNATIONAL CATHOLIC ENGAGED ENCOUNTER**  
**ENCUENTRO CATÓLICO DE NOVIOS INTERNACIONAL**  
 (website: <http://www.icee.tv/>)



**Task List** – from Jul 2012  
 Status: Open

S/No	Team	Task
2012-1	IET	To seek an open dialog with ME; which would promote cooperation, and collaboration in Ministry; And to share the letter and brochure that was produced in 2004/05 by these three Ministries. <i>Note: When EE receives the approval from the Pontifical Council for Laity, we will inform ME and RTV.</i>
2012-2	IET	Enter into a discussion with US NET about a possible way to ensure distribution of the Outline and the intellectual property rights.
2012-3	Central America & Spanish Caribbean	Central America & Spanish Caribbean to share the questions they use for team dialog.
	Team C	Team C will translate and post as a resource document.
2012-4	Central America & Spanish Caribbean	To contact Fr Adonis in Puerto Rico, and outreach to Puerto Rico.
2012-5	IET	To include an explanation on collecting the statistics on types of weekends conducted in the Handbook, and the glossary of terms used in the statistics.
2012-6	Team A	To use “1” if such weekends are conducted and “0” if these weekends are not being conducted; as inputs for the template that collects statistics on type of weekends, and include an explanation on collecting this statistics.
2012-7	IET	To post the updated library list on the website.
2012-8	IET & Team A	IET & Team A to prepare a standard form for regions to submit their regional reports to ICEE, and the form to include a column to indicate amount of funds contributed.
2012-9	East Asia	To follow-up with Korea if they wish to join ICEE, in order to avail of the revised Outline,
2012-10	East Asia	To follow up with Thailand, their progress.
2012-11	East Asia	To follow up with Penang and their implementation date for the revised Outline.
2012-12	Team C	To translate the personality powerpoint from (Mexico?)